

	<b>State of South Carolina</b>  <b>Invitation for Bid Amendment 3</b>	Solicitation Number: <b>PEBA0142017</b> Date Issued: <b>05/30/2017</b> Procurement Officer: Georgia Gillens, CPPO, CPPB Phone: (803) 734-0010 E-Mail Address: GGillens@peba.sc.gov
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DESCRIPTION: **Group Life, Optional Life, and AD&D Insurance for State Employees**

USING GOVERNMENTAL UNIT: **S.C. Public Employee Benefit Authority (PEBA)**

*The Term "Offer" Means Your "Bid" or "Proposal". Unless submitted on-line, your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Offer" provision.*

**SUBMIT YOUR OFFER by the appropriate date and time below and following the instructions on Page 3.**

SUBMIT OFFER BY (Opening Date/Time): **06/15/2017 10:00 AM E.T.** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **05/04/2017 4:00 PM E.T.** (See "Questions From Offerors" provision)

**NUMBER OF COPIES TO BE SUBMITTED: One copy submitted by paper and one .PDF electronic copy.**

CONFERENCE TYPE: <b>Pre-Bid</b> DATE & TIME: <b>05/09/2017 11:30 AM</b>  <small>(As appropriate, see "Conferences - Pre-Bid/Proposal" &amp; "Site Visit" provisions)</small>	LOCATION: <b>SC Public Benefit Authority</b> <b>202 Arbor Lake Drive, Room 211</b> <b>Columbia SC 29229</b>
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<b>AWARD &amp; AMENDMENTS</b>	Award will be posted on <b>06/19/2017</b> . The award, this solicitation, any amendments, and any related notices will be posted at the following web address: <a href="http://www.procurement.sc.gov">http://www.procurement.sc.gov</a>
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You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of one hundred and twenty (120) calendar days after the Opening Date. (See "Signing Your Offer" and "Electronic Signature" provisions.)

<b>NAME OF OFFEROR</b>  <small>(full legal name of business submitting the offer)</small>	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.
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<b>AUTHORIZED SIGNATURE</b>  <small>(Person must be authorized to submit binding offer to contract on behalf of Offeror.)</small>
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<b>TITLE</b>  <small>(business title of person signing above)</small>	<b>STATE VENDOR NO.</b>  <small>(Register to Obtain S.C. Vendor No. at <a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a>)</small>
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<b>PRINTED NAME</b>  <small>(printed name of person signing above)</small>	<b>DATE SIGNED</b>	<b>STATE OF INCORPORATION</b>  <small>(If you are a corporation, identify the state of incorporation.)</small>
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<b>OFFEROR'S TYPE OF ENTITY: (Check one)</b> <span style="float: right;"><small>(See "Signing Your Offer" provision.)</small></span>		
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> Other _____
<input type="checkbox"/> Corporate entity (not tax-exempt)	<input type="checkbox"/> Corporation (tax-exempt)	<input type="checkbox"/> Government entity (federal, state, or local)

**PAGE TWO**

**(Return Page Two with Your Offer)**

<p><b>HOME OFFICE ADDRESS</b> (Address for offeror's home office / principal place of business)</p>          	<p><b>NOTICE ADDRESS</b> (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)</p>          <p align="right">_____ Area Code - Number - Extension                      Facsimile  _____ E- mail Address</p>
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<p><b>PAYMENT ADDRESS</b> (Address to which payments will be sent.) (See "Payment" clause)</p>          <p>____ Payment Address same as Home Office Address ____ Payment Address same as Notice Address <b>(check only one)</b></p>	<p><b>ORDER ADDRESS</b> (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)</p>          <p>____ Order Address same as Home Office Address ____ Order Address same as Notice Address <b>(check only one)</b></p>
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<p><b>ACKNOWLEDGMENT OF AMENDMENTS</b> Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)</p>							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

<p><b>DISCOUNT FOR PROMPT PAYMENT</b> (See "Discount for Prompt Payment" clause)</p>	<p>10 Calendar Days (%)</p>	<p>20 Calendar Days (%)</p>	<p>30 Calendar Days (%)</p>	<p>_____ Calendar Days (%)</p>
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**PREFERENCES - A NOTICE TO VENDORS (SEP. 2009):** On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at [www.procurement.sc.gov/preferences](http://www.procurement.sc.gov/preferences). ***ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.*** [11-35-1524(E)(4)&(6)]

**PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE:** Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

**Per Section 11-35-1524 (E) (2) of the South Carolina Code of Laws, preferences do NOT apply to this procurement.**

IMPORTANT NOTICE  
**AMENDMENT #3**  
**INVITATION FOR BID – PEBA0142017**  
**Group Life, Optional Life and AD&D Insurance for State Employees**

**PLEASE NOTE:** The original Invitation for Bid Solicitation document and Amendment 1 is superseded and has been replaced in its entirety by Amendments 2 and 3. It is recommended that Offerors, discard all superseded documents as described above and refer and respond only to the solicitation as described in Amendment 2 and Amendment 3.

**AMENDMENTS TO SOLICITATION (JAN 2004)**

(a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offeror's should monitor the following web site for the issuance of Amendments: [www.procurement.sc.gov](http://www.procurement.sc.gov) (b) Offeror's shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. [02-2A005-1]

**SOLICITATION PEBA0142017 has been amended as follows:**

**New Opening Date: June 15, 2017 10:00 AM**

**New Posting Date: June 19, 2017**

**Deadline for Non-Disclosure Agreement: June 1, 2017 2:00 PM E.T.**

**See updated language for Non-Disclosure Agreement below:**

**NON-DISCLOSURE AGREEMENT**

In order to obtain the confidential data listed below, which contains confidential data that is necessary to complete a bid in response to this Invitation for Bid; each vendor should print, complete and return Attachment Eighteen (18): **Non-Disclosure Agreement, to the Procurement Officer, Georgia Gillens, by Thursday, June 1, 2017 2:00 PM E.T.** A scanned copy with the appropriate signature, transmitted by e-mail, is acceptable. Upon receipt and approval of an executed Non-Disclosure Agreement vendors will receive credentials to access the information. **Every vendor who plans to respond to this Invitation for Bid should submit the Non-Disclosure Agreement.** PEBA reserves the right, in its sole determination, to withhold the confidential data listed below from any vendor who cannot demonstrate its ability to meet the minimum requirements and/or is not in the business of providing the required services.

**The following confidential data will be available for download after the execution of the Non-Disclosure Agreement with PEBA:**

Attachment 15: Active and Retiree Census (updated)

Attachment 20: 2014 Claims Experience (January – November)

Attachment 21: 2015 Claims Experience

Attachment 22: 2016 Claims Experience

Attachment 23: Life Premium Reports

**All other terms and conditions remain unchanged.**