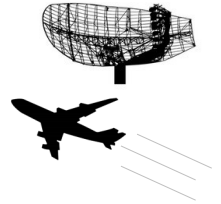


## NEW REGULATIONS YOU MAY HAVE MISSED

**W**hen the State entered a state of emergency due to the arrival of the coronavirus, two sets of proposed changes to the Procurement Regulations were pending in the General Assembly. Due to our activities responding to the pandemic, both sets of changes to the Regulations became final without much notice.



You may view a composite of these final Regulations at:

<https://procurement.sc.gov/files/2020%20Amendments%20to%20Regs%20-%20Cumulative%20Redline%20of%20Changes.pdf>

This is a "redline" version showing the cumulative changes made to Reg. 19-445 by amendments published on April 24 and June 26, 2020. This redline version is offered only as a tool to aid in identifying changes. Users must rely on the official versions published in the Code of Regulations and the State Register! You may view the official versions on the State Legislative website at:

[https://www.scstatehouse.gov/state\\_register.php](https://www.scstatehouse.gov/state_register.php)

Under Fiscal Year 2019-2020 select the April 24 Register and the June 26 Register. The changes in the April Register are at Document 4861 starting on page 90. The changes in the June Register are at Document 4894 starting on page 146.

Documents 4861 and 4894 make the following substantive changes to Reg. 19-445 that you will want to be aware of:

19-445.2015. Unauthorized or Illegal Procurements – Formerly “Ratifications,” modifies the ratification process

19-445.2017. Pre-solicitation Procedures – New provision governing acquisition planning and market research

19-445.2085. Correction or Withdrawal of Bids; Cancellation of Awards – adds a provision for confirmation of bid when procurement officer has reason to believe there is a mistake

19-445.2122. Price Reasonableness – duty to ensure that the final contract price is fair and reasonable





## Statewide Contract News

### COVID-19-Specific Issues

**Mandatory Use of State Term Contracts (STCs)** – During emergencies, the State's STCs should always be your first resource when sourcing requirements. See the memorandum issued by Division Director Delbert Singleton at this link: [https://procurement.sc.gov/files/webfiles/COVID-19%20Guidance%20and%20State%20Term%20Contract%20Information%20\(002\).pdf](https://procurement.sc.gov/files/webfiles/COVID-19%20Guidance%20and%20State%20Term%20Contract%20Information%20(002).pdf)

See the **Newly Awarded State Term Contracts** section for information on the **STC UV C Lighting Disinfectant Machines (4400024494)** and **Disposable Food Trays (5400020084)** awards.

### SPECIAL NOTICE

**Dental Products Contracts UPDATE** – All MMCAP Dental Products contracts (Darby Dental – 4400023705, Henry Schein – 4400023352, and DHPI – 4400024379) are updated and effective. Details are available on the new Dental Products contract sheet on our website, [procurement.sc.gov](http://procurement.sc.gov).

See **Currently Advertised Cooperative Contracts** for notes on the Copier/Output Device New NASPO Contracts and the Copy and Print Output Device Program

### State Term Contracting Team News

The State Term Contracting team (Goods and Services) is sad to announce the departure of Kelly Cobian as of September 1, 2020. Kelly was a valuable member of the G&S Team for a little over two years where she was responsible for 37 solicitations, resulting in over 100 individual contracts. Kelly is continuing her procurement journey as the newest member of the DHEC procurement team.

Please join us in thanking Kelly for her service on our team and wishing her the best of luck in her new position at DHEC.

**Market Research and Agency Input Requests for NEW State Term Contracts (STC)** *The Office of State Procurement (OSP) is seeking input on the following recommendations for new State Term Contracts (STC). If you have any information you can share, please contact the appropriate procurement manager. Our goal is to put contracts in place that will meet your needs, but we need your input to ensure success.*

**VMware Software & Support** -- The OSP is conducting a business analysis to determine the scope of this new statewide term contract. If you have any input, questions, or concerns please contact Kristen Hutto immediately at [khutto@mmo.sc.gov](mailto:khutto@mmo.sc.gov).

**LexisNexis Legal Research** – The OSP is conducting a business analysis to confirm the necessity and determine the scope of this potential statewide term contract. If you have any input, questions, or concerns please contact Kristen Hutto immediately at [khutto@mmo.sc.gov](mailto:khutto@mmo.sc.gov). Is this a service you currently utilize or would be interested in? We would love to hear your thoughts!

### Market Research and Agency Input Requests for existing State Term Contracts

**Westlaw Legal Research** -- The current contract, 4400011669, is set to expire December 31, 2020. The OSP plans to have a replacement contract in place prior to this new expiration date. If you have any input, questions, or concerns regarding how the existing contract is structured or functioning, please contact Kristen Hutto at [khutto@mmo.sc.gov](mailto:khutto@mmo.sc.gov) as soon as possible.

**Self-Funded Web Portal** – The current contract 4400008796 resulting from solicitation 5400007500 expires July 15, 2021. OSP will be publishing an RFP for subject solicitation in September/October timeframe. If you have any questions or concerns, please contact Randy Barr, Sr. at [rbarr@mmo.sc.gov](mailto:rbarr@mmo.sc.gov) or 803-896-5232.

**SAP SuccessFactors LMS Statewide (540009365)** -- The current contract 4400010768 has been extended for six months and the new expiration date is December 28, 2020. The OSP plans to publish an RFP in September. If you have any input, questions or concerns please contact Kristen Hutto immediately at [khutto@mmo.sc.gov](mailto:khutto@mmo.sc.gov) or 803-737-7685.

**Backhoes/Loaders & Motor Graders** – The current contracts expire on February 20 so NOW is the time to provide your input for the next version. Do we need to update the specifications? Is there new equipment that should be on the new contract? Has newer technology made some of the equipment obsolete? You can best answer these questions so we welcome your input. Contact Ellicia Howard ([ehoward@mmo.sc.gov](mailto:ehoward@mmo.sc.gov)) as soon as possible.

**Light Bars – Law Enforcement** – DeAna Reed Sharpe, [drsharpe@mmo.sc.gov](mailto:drsharpe@mmo.sc.gov) is beginning her research into the next iteration of these contracts. Please contact her ASAP with suggestions/recommendations/improvements that can be made to the current contracts. Are there products that need to be added? Removed? Replaced?

**Service Award Pins** – DeAna Reed-Sharp is looking at the current contract and is looking for input. Please contact her at [drsharpe@mmo.sc.gov](mailto:drsharpe@mmo.sc.gov) with any input, good or bad, if you think it will be helpful.

**Tires** – Ellicia Howard ([ehoward@mmo.sc.gov](mailto:ehoward@mmo.sc.gov)) is beginning her research onto the next iteration of the STC for tires. Please contact her if you have any suggestions for changes to the current contract which expires in March of 2021.

### State Term Contracts that will NOT be renewed or resolicited

Nothing new to report.

### Currently Published Solicitations

**Digital Transaction Management Solution (5400020073)** -- The solicitation for this new statewide contract was published this month and is scheduled to be awarded in November. If you have any input, questions, or concerns please contact Kristen Hutto at [khutto@mmo.sc.gov](mailto:khutto@mmo.sc.gov).

**STC Quest One RFP (5400019911)** -- has been published with an anticipated award date of October 15, 2020. If you have any questions or concerns, please contact Randy Barr, Sr. at [rbarr@mmo.sc.gov](mailto:rbarr@mmo.sc.gov) or 803-896-5232.

**Records Conversion – Paper to Digital (540008164)** – The solicitation to establish new contracts for Paper Conversion is anticipated to be awarded in September. If you have any questions or concerns, please contact Will Butler at [wbutler@mmo.sc.gov](mailto:wbutler@mmo.sc.gov) or 803-737-9854.

**Telematics (After Market Fleet Monitoring) (5400018151)** – The RFP to establish a STC for Telematics is currently in the evaluation phase with an anticipated award in September. If you have any questions or concerns, please contact Will Butler at [wbutler@mmo.sc.gov](mailto:wbutler@mmo.sc.gov) or 803-737-9854.

**Solar Flashers (5400020068)** – Ellicia Howard ([ehoward@mmo.sc.gov](mailto:ehoward@mmo.sc.gov)) has published the new solicitation for solar flashers. Details and a copy of the solicitation may be found here: <http://webprod.cio.sc.gov/SCSolicitationWeb/contractSearch.do?solicitnumber=5400020068>

The bid opening is scheduled for September 2, 2020, with the award being posted on September 23, 2020. We do not anticipate any changes to those dates.

**Purchase Card Program (Pcard) (5400020074)** -- Ellicia Howard ([ehoward@mmo.sc.gov](mailto:ehoward@mmo.sc.gov)) has published the RFP for the next Pcard program contract. We have purposely published this solicitation very early to permit enough time for offer consideration and negotiations. The current contract does not expire until September 30, 2021, and the new contract will not begin until October 1, 2021.

**Vehicles** – We published our annual vehicle solicitations on August 21, 2020 with an anticipated award date of October 9, 2020. All vehicle contracts are effective on November 1<sup>st</sup> of each year, so check the contract sheet for the vehicle you are interested in on that day for updated information and pricing.

### Newly Awarded State Term Contracts (STC)

**STC UV C Lighting Disinfectant Machines (4400024494)** -- Contract 4400024494 has been awarded and effective contract dates are August 22, 2020 – August 21, 2025. If you have any questions or concerns, please contact Randy Barr, Sr. at [rbarr@mmo.sc.gov](mailto:rbarr@mmo.sc.gov) or 803-896-5232.

**Disposable Food Trays (5400020084)** – Kelly Cobian ([kcobian@mmo.sc.gov](mailto:kcobian@mmo.sc.gov)) has awarded two contracts for this solicitation and they are effective and ready for use. Details may be found on the new Disposable Food Trays contract sheet on our website.

## Currently Advertised Cooperative Contracts

**Copier/Output Device New NASPO Contracts** -- (Colorado as Lead State to Agreement #NP-18-001) Most previously awarded manufacturers now have executed Participating Addendums/new contracts assigned under this NASPO Contract. Additional updates and document links will be uploaded as they become available. The new contract page may be viewed at <https://procurement.sc.gov/files/contracts/OUTPUT%20DEVICES%208%206%202020.pdf>. If you have any questions, please contact Carol Norfleet at [cnorfleet@mmo.sc.gov](mailto:cnorfleet@mmo.sc.gov).

**Copy and Print Output Device Program** – Review is in progress on a Statewide Request for Proposals for a comprehensive copy and print output device program contract that will bring acquisition of copy, print, scan, and duplication devices and equipment, as well as managed print and cost per copy agreements, under one statewide term contract. The goal is for streamlining the processes, customer convenience and cost savings. We appreciate the good response received on the customer survey in May and will utilize the information gathered as next steps are considered. Questions may be directed to Carol Norfleet, [cnorfleet@mmo.sc.gov](mailto:cnorfleet@mmo.sc.gov), 803-737-3224.

