**2016 Edition**

**SE-395**

**ASSESSMENT OF CONTRACT LIQUIDATED DAMAGES**

**AGENCY:**

**PROJECT NAME:**

**PROJECT NUMBER:**

In accordance with the AIA Document A101, Standard Form of Agreement Between Owner and Contractor, the Agency has assessed and is retaining Liquidated Damages in the amount shown below:

|  |  |  |  |
| --- | --- | --- | --- |
| **1.** | Date of Commencement: |  |  |
|  | *(Per SE-390, Notice to Proceed)* |  |  |
|  |  |  |  |
| **2.** | Number of Calendar Days of the Original Contract Time: |  |  |
|  | *(Per A101 Contract)* |  |  |
|  |  |  |  |
| **3.** | Date for Contract Substantial Completion: |  |  |
|  | *(Per SE-390, Notice to Proceed)* |  |  |
|  |  |  |  |
| **4.** | Number of Calendar Days Added by Approved Change Order(s): |  |  |
|  | *(Per SE-380, Construction Change Order)* |  |  |
|  |  |  |  |
| **5.** | Date of Revised Contract Substantial Completion: |  |  |
|  | *(Per SE-380, Construction Change Order)* |  |  |
|  |  |  |  |
| **6.** | Date of Actual Substantial Completion As Determined by the Architect: |  |  |
|  | *(Per SE-550, Certificate of Substantial Completion)* |  |  |
|  |  |  |  |
| **7.** | Total Number of Calendar Days Between Contract Substantial Completion |  |  |
|  | Date and Actual Substantial Completion as Determined by the Architect: |  |  |
|  |  |  |  |
| **8.** | Per Day Amount of Liquidated Damages to be Assessed: | $ |  |
|  | *(Per A101 Contract)* |  |  |
|  |  |  |  |
| **9.** | **Total Dollar Amount of Liquidated Damages Assessed:** |  | **$ 0.00** |

***(Architect/Engineer Firm) (Signature) (Date)***

***(Contractor) (Signature) (Date)***

***(Agency) (Signature) (Date)***

**ACKNOWLEDGED BY: DATE:**      

*(OSE Project Manager)*

**SUBMIT TO OSE**

**1.** SE-395