**2016 Edition**

**SE-480 CHANGE ORDER NO.:**

**CHANGE ORDER TO CM-R CONTRACT**

**AGENCY:**

**PROJECT NAME:**

**PROJECT NUMBER:**

**CONTRACTOR:**       **CONTRACT DATE:**

**This Change Order is to establish a new GMP: Yes** **[ ]  No** **[ ]  If Yes, GMP Name & #:**

**If No, Name and # of GMP to be modified:**

**This Contract is changed as follows:** *(Insert description of change in space provided below)*

|  |
| --- |
| **ADJUSTMENTS IN THE CONTRACT SUM: GMP CONTRACT** |
| **1.** | **Original Contract Amount (Pre-Construction Fees):** |  |       |
| **2.** | **Change in Contract Amount by previously approved Change Orders:** |  |       |
| **3.** | **Contract Amount prior to this Change Order** |  | $ 0.00 |
| **4.** | **[ ]  New GMP #**       **Amount (enter “0” in #5 & #6 and skip to #7):** |       |  |
|  | **[ ]  Original GMP #**       **Sum (if GMP is existing):** |       |  |
| **5.** | **Modification to GMP #**       **by previously approved Change Orders:** |       |  |
| **6.** | **GMP #**       **Sum prior to this Change Order:** | $ 0.00 |  |
| **7.** | **Amount of this Change Order (if New GMP, enter same as #4.):** |  |       |
| **8.** | **New GMP #**       **Amount, including this Change Order:** | $ 0.00 |  |
| **9.** | **New Contract Amount, including this Change Order:** |  | $ 0.00 |
| **ADJUSTMENTS IN THE CONTRACT TIME:** |
| **1.** | **Current Substantial Completion Date:** |  |       |
| **2.** | **Change in Days for this Change Order** |       | Days |
| **3.** | **New Substantial Completion Date:** |  |       |

**CONTRACTOR ACCEPTANCE:**

BY: Date:

*(Signature of Representative)*

**Print Name:**

**A/E RECOMMENDATION FOR ACCEPTANCE:**

**BY: Date:**

*(Signature of Representative)*

**Print Name:**

**AGENCY ACCEPTANCE AND CERTIFICATION:**

**BY: Date:**

*(Signature of Representative)*

**Print Name:**

Change is within Agency Construction Contract Change Order Certification of: **$**       **Yes [ ]  No [ ]**

**Office of the State Engineer Authorization for change exceeding Agency Construction Contract Change Order Certification:**

**AUTHORIZED BY:**  **DATE:**

*(OSE Project Manager)*

**SUBMIT THE FOLLOWING TO OSE**

1. SE-480, fully completed and signed by the Contractor, A/E and Agency;
2. If establishing a new GMP, attach a copy of the SE-475 and the completed Exhibit A to the AIA Document A133.
3. Detailed back-up information from the Contractor/Subcontractor(s) that justifies the costs shown.
4. If any item exceeds Agency certification, OSE will authorize the SE-480 and return to Agency.