**SE-600**

**REQUEST TO AWARD MULTIPLE INDEFINITE QUANTITY CONTRACTS FOR THE SAME SERVICES**

**AGENCY:**

**IDQ CONTRACT NAME:**

**IDQ CONTRACT NUMBER:**

**DESCRIPTION OF SERVICES:** *(Insert description of services by State license/registration type and area of expertise, e.g. Professional Engineering services – Structural Engineering)*

**NUMBER OF CONTRACTS TO BE AWARDED:** Agencyhereby requests permission to award more than five (5) Indefinite Quantity Contracts (IDQs) for the services identified above. In support of this request, Agency submits the following:

1. **Justification of Need:** *(Agency to provide description of why they have a need to award more than five IDQ Contracts for the services identified above.)*

1. **Minimum Number of Awards Necessary to Meet Agency Needs:**

**BY:**  **DATE:**

*(Signature of Agency Procurement Officer/Project Manager)*

**Print Name:**       **Title:**

**Office of State Engineer Approval:** OSE hereby approves the Agency’s request to award multiple IDQ contracts for the services identified above. Agency may only make the number of awards set forth above and must set forth the number of intended awards in the Invitation for Indefinite Quantity Contract.

**APPROVED BY:** **DATE:**

*(OSE Project Manager)*

**SUBMIT TO OSE:** Copy of signed SE-600 form.