**SE-612**

**NOTIFICATION OF SELECTION FOR INTERVIEW**

**PROFESSIONAL SERVICES INDEFINITE DELIVERY CONTRACT**

**AGENCY:**

**PROJECT NAME:**

**PROJECT NUMBER:**

TO ALL FIRMS RESPONDING TO THE INVITATION FOR PROFESSIONAL SERVICESIN CONNECTION WITH THE ABOVE NAMED PROJECT:

Having reviewed the resumes submitted in response to the *Invitation for Professional Services* for the above-named Project, and having evaluated those responses and other information available in accordance with the requirements of SC Code § 11-35-3220, the Agency Selection Committee has determined that the firms listed below are deemed the most qualified to provide the required services. The below-listed firms are selected for interview:

**Name of A/E:**

**Name of A/E:**

**Name of A/E:**

**Name of A/E:**

**Name of A/E:**

**Name of A/E:**

**Name of A/E:**

**Name of A/E:**

**AGENCY CERTIFICATION**

I certify that the above-named firms have submitted all of the information required in the *Invitation for Professional Services;* that the Agency Selection Committee conducted this selection in accordance with the requirements of the SC Consolidated Procurement Code and Regulations and the *Manual for Planning and Execution of State Permanent Improvements, Part II,* and that the Committee selected the above-named firms for interview and priority ranking.

**BY:**   **DATE:**

*(Signature of Selection Committee Chair)*

**Print Name:**

**Title:**

INSTRUCTIONS TO THE AGENCY:

1. Submit a copy of the completed SE-612 to the OSE Project Manager.

2. Send a copy of the completed SE-612 to all firms who responded to the Invitation.

3. Retain the original in the Agency’s procurement file.