

TRAVEL EXPENSES (May 2006)

As provided in this paragraph, state will reimburse contractor for travel expenses contractor actually incurs. Travel expenses include only lodging, food, and transportation expenses reasonably incurred and necessary for performance of this contract. Reimbursement is contingent upon submittal of paid receipts on a monthly basis. Contractor will endeavor to minimize travel expenses and to use the most economical mode of transportation. Travel expenses exceeding \$5,000 in one month must be pre-approved by state. Reimbursements are allowed only in accordance with the travel regulations established for State employees (see <http://www.cg.state.sc.us/agencyinfo/disbregs/Travel.htm>). Meal costs may not exceed \$25 per day in S.C. and \$32 per day outside S.C.