

Capital Project Required Approval(s) by Transaction Type

Transaction Type	Approval(s) Needed			
	JBRC Staff	JBRC Full	SFAA	ADMIN
Cancel a Project				*
Change Project Name (doesn't meet JBRC criteria)				*
Close a Project				*
Decrease a Project Budget				*
Establish a Project (State Agency):				
- Legislatively Authorized (any amount)				*
- Greater than \$100k but Less than \$250k	*			*
- Greater than or equal to \$250k but less than \$1m		*		*
- Greater than \$1m		*	*	
Establish a Project (Higher Ed):				
- Legislatively Authorized (any amount)				*
- Less than \$1m (work on existing facilities)		PIP Not Required		
- Greater than \$1m (work on existing facilities)		*	*	
- Greater than \$500K (new construction)		*	*	
Increases: (within threshold limits established by JBRC/SFAA)				
- Increase Budget (Legislatively-Authorized Project)				*
- Increase due to Transfer (up to 10%)				*
- Increase Budget (revised total project cost less than \$250,000)	*			*
- Increase Budget (revised total project cost exceeds \$249,999 to \$999,999)		*		*
- Increase Budget (revised total project cost exceeds \$999,999)		*	*	
Land Acquisitions:				
- Less than \$250k	*			*
- Greater than or equal to \$250k but less than \$1m		*		*
- Greater than \$1m		*	*	
Scope Revisions:				
- Project Greater than \$10m and Square Foot Change of 20% or more		*	*	
- Project Less than or equal to \$10m and Square Foot Change of 30% or more		*	*	
- All other that don't meet JBRC criteria				*
Source of Funds Changes (State Agencies):				
- Less than \$100k				*
- Between \$100k and \$250k	*			*
- Greater than \$250k		*		*
Source of Funds Changes (Higher Eds):				
- Less than \$100k and no tuition/fee increase				*
- Between \$100k and \$500k with no tuition/fee increase	*			*
- Greater than \$500k or any amount with tuition/fee increase		*		*
Transfers: (within threshold limits established by JBRC/SFAA)				
- Up to 10% between Projects				*
- Greater than 10% between Projects	*			*