State of South Carolina )

 ) Procurement Integrity Representations and Restrictions

County of Richland )

Solicitation Description: [*same title as used on solicitation form*]

Procurement Officer: [*name of procurement officer responsible for procurement*]

List of Offerors: [*Identify all Offerors by full name; also list subcontractors (identified as such) if named in an offeror’s proposal*]

Definitions: ▪ ***Offeror*** means any business that has submitted a bid or proposals regarding this procurement, including any subcontractors identified in an offeror’s proposal. Please reference the above list of offerors. ▪ ***Procurement*** means all aspects of the above referenced acquisition activity, including without limitation, description of requirements, solicitation of offers, evaluation of offers, and any communications with offerors.

Representations: To the best of my knowledge, and except as otherwise noted (see “Exceptions” heading below), I make the following representations by signing this agreement.

Personal Conflicts of Interest / Ethics Act: ▪ I have no conflicts of interest regarding this procurement. In determining whether any conflict of interest exists, I have considered all of the following factors that might place me in a position of conflict, actual or apparent, with my official responsibilities regarding this procurement: (a) my relationship with all offerors, including their named subcontractors, (b) my stocks, bonds, and other financial interests or commitments; (c) my employment and business arrangements (past, present, and under consideration); and (d) to the extent known by me, the financial interests and employment and business arrangements of members of my family. ▪ I, my spouse, and my dependent children do not have any direct or indirect financial interest or any other beneficial interest (e.g., beneficiary of a trust) in any offeror. (Do not consider indirect interests resulting from participation in a defined benefit plan or from ownership of a mutual fund or exchange traded fund.) ▪ I am not related to anyone, by blood or by marriage, who is employed by an offeror on this procurement. ▪ I have not solicited or accepted, directly or indirectly, any promise of future employment or business opportunity from an officer, employee, representative, agent, or consultant of any offeror for the twelve months prior to or during the procurement process. ▪ I have not, directly or indirectly, sought, received, or agreed to receive anything from any officer, employee, representative, agent, or consultant of any offeror. ▪ I am not aware of any circumstances which would (a) impair my exercise of independent judgment or my impartiality with respect to my duties in support of the above cited acquisition, or (b) prevent me from evaluating any proposals submitted solely on their merits and in accordance with the evaluation criteria. ▪ I have not received any guidance or instructions, directly or indirectly, regarding which offeror should be favorably evaluated, and except for those provided by the procurement officer, any instructions regarding how to evaluate the proposals. ▪ I am not aware of anyone under my supervision or in my chain of command having a conflict of interest regarding this procurement.

Organizational Conflict of Interest / Unfair Competitive Advantage: ▪ I am not aware of any offeror having provided or having been provided information, directly or indirectly, that would provide them an unfair competitive advantage. ▪ I am not aware of any offeror that, should it receive the award, would have conflicting roles that might bias its exercise of judgment in performing its contractual obligations. ▪ I have no information that would suggest that an offeror, directly or indirectly, has provided to any other offeror information regarding its pricing, the factors used to calculate its prices, or its intention to submit an offer. ▪ I am not aware of any offeror (including its principals and affiliates) making a donation, directly or indirectly, to the using agency during the eighteen months prior to issuance of the solicitation.

Integrity Obligations / Rules of Conduct: ▪ I acknowledge that my participation in this procurement may be subject to intense scrutiny and that my misrepresentation or failure to abide by the applicable rules of conduct could irreparably damage the integrity of this procurement. By signing this agreement, I agree to abide by the following rules of conduct until an award or notification of intent to award has been issued by the procurement officer: ▪ I agree to conduct myself in such a way as not to adversely affect the confidence of the public or competing offerors in this procurement process. ▪ I agree to avoid any action that could result in the appearance that I lack independence or impartiality. ▪ I agree not to engage in any activity, or enter into any financial transaction, that involves or appears to involve the direct or indirect use of "inside information" to further a private gain for myself or others. ▪ I agree to comply with applicable provisions of Title 8, Chapter 13 of the South Carolina Code of Laws, known as the State Ethics Act. If the State Ethics Act requires me to furnish or file a statement or form that has any bearing on this acquisition process, I agree to immediately provide the procurement officer with a copy. [▪ If you are not a public official, public member, or public employee (as defined by the State Ethics Act) and you are participating in this evaluation pursuant to a contract with the State, (a) you affirm that your employer does not have any direct or indirect financial interest or any other beneficial interest in any offeror, and (b) you agree to file a statement as required by Section 8-13-1150 and to simultaneously provide a copy to the procurement officer.]

Continuing Obligation: My representations and obligations under this agreement are of a continuing nature. If subsequent events cause any change to the representations made above, create an actual or apparent conflict of interest, or create a violation of any rule of conduct contained in this agreement, I agree to inform the procurement officer promptly and to take no further action concerning the procurement pending receipt of the procurement officer’s instructions.

Exceptions: **□** Check this box if you take any exceptions to any of the above representations. Please provide a thorough explanation of any exceptions on a separate sheet of paper, sign each page, and provide them to the procurement officer with this form. In the event that you note any exceptions, the procurement officer will advise you whether you may still participate in this procurement process.

Certification: I certify that I have read and understand the above. I further certify that the representations and statements made herein (or attached) are true and correct. I agree to the above terms.

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Printed Name Signature Date