NOTICE

December 7, 2016

**Meeting of the Request for Proposal Evaluation Panel for a Client Services Vendor to Facilitate and Support Program Activities.**

**Solicitation Number PEBA0122016**

**The meeting of the RFP Evaluation Panel for the above-referenced solicitation will be held:**

**Thursday, December 8, 2016, at 10:30 a.m.**

**The meeting will be held at:**

**South Carolina Public Employee Benefit Authority**

**200 Arbor Lake Drive, Columbia, SC 29223**

**Second Floor Conference Room**

## **Agenda (Selection)**

1. **REGULAR SESSION**
2. **Open of Meeting**
3. **Overview of Process**
4. **EXECUTIVE SESSION**
5. **Discussion of Proposals**

**C. EVALUATION OF PROPOSALS**

**1. Finalize Evaluations**

**David H. Quiat, CPPB**

**Procurement Officer**