Monthly Journal of the Division of Procurement Services June 2022



Statewide Contract News

Updates, awards, cancellations, research, extensions, etc. for Statewide Term Contracts (STCs)

Superfluous Taxes & Fees on Fuel Invoices

It's come to our attention that at least one of the vendors on the ULSD/B10 Biofuel contracts has been charging taxes and fees as *separate line items* on their invoices. Those fees are ALREADY built into the daily fuel prices on our website.

Reminder: all required taxes and fees are calculated into the Daily Fuel Prices at https://procurement.sc.gov/contracts/fuel. Your organization should not be paying ANY separately itemized additional fees or taxes listed on an invoice. Within those fuel contracts for which we've issued a change order permitting a cost-plus scenario, taxes and fees are also included in the "cost" portion of that. You shouldn't see any itemized taxes and fees on the invoice unless all price components are itemized.



We **STRONGLY** recommend you review your fuel invoices from (at minimum) the past year to ensure you weren't over charged. If you were, get with the contactor ASAP, even if the contract has expired and/or the vendor is no longer on contract. Those taxes and fees could potentially be refunded. If you have specific questions, please reach out to the procurement manager on that contract for assistance. Our expectation is that each contractor will work with you to resolve discrepancies.

ADA Bus Contracts

We've learned some of the ADA Bus contractors state they can't hold their contracted pricing, even for orders placed a year ago or more, on the previous contract that's already expired. The contractors should be reaching out to you individually, if you have a PO in place, to tell you what your options are. If you have any questions, please contact Portia Davis at pdavis@mmo.sc.gov.

Drug & Alcohol, Background Screening (June Update)

Premier Biotech, the primary Contractor for drug & alcohol testing and background screenings, is continuing to finalize the transition of their invoicing processes. SFAA DPS received only a couple of calls concerning the process so things appear to be proceeding well. We did get one call from someone processing invoices who doesn't get *DisPatcheS*. They weren't aware of the transition. Please share this information with anyone processing invoices so they'll know some will come from SallyPort and some from Premier Biotech until the transition is complete. Reach out to Michael Speakmon if you have any questions or concerns mspeakmon@mmo.sc.gov. Their website is now active and available to end-users.

Supply Chain Disruptions Continue

It should come as no surprise that worldwide supply chain disruptions continue to wreak havoc on our statewide term contracts. We're working with every contractor who contacts us to make sure that we keep our agreements in place, so you don't have to go without. Each contract is different and we sometimes have to be creative in our solutions. The best source of information is going to be this newsletter and the <u>contract sheet associated with the contract on our website</u>. Check those often for the contracts you're working with for important updates.



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<u>Career Ready Assessments (TBD)</u> – Michael Speakmon (<u>mspeakmon@mmo.sc.gov</u>) is continuing to work with DEW and SCDE to modify the scope before republishing the next solicitation.

NASPO Small Package Delivery Services (June Update)

Our office received an email response from UPS on June 23rd concerning a Participating Addendum (PA) between UPS and South Carolina. They're still reviewing our documents to determine if they're willing to comply with the State's terms and conditions. As of this writing, UPS still only has a total of eight (8) PAs published on the NASPO website.

At this point, the contract with FedEx is the only one active and available for use. It's a requirement for all governmental bodies, as defined by 11-35-310(18), to use established statewide term contracts when they exist. Failure to use an established statewide term contract may have a negative impact on the governmental body's procurement activities. Our office will be working with FedEx in the coming weeks to help transitions go smoothly where needed. If you have any questions or concerns, reach out to Ellicia at ehow-ard@mmo.sc.gov

<u>Marketing Services</u> – Ellicia Howard (<u>ehoward@mmo.sc.gov</u>) is working with the Department of Administration to finalize revisions to the scope of work. We're expecting some significant improvements to what we originally published.

<u>Thales Data Protection Products</u> -- The contract page for <u>Thales Data Protection Products</u> is updated to reflect approved software categories and contract information.

<u>Check Point Security Products</u> – The contract page for <u>Check Point Products & Services</u> is updated to reflect approved software categories and contract information.

Market Research and Agency Input Requests for existing State Term Contracts

Off Road ULSD (Expires 4/2/2023) – Ellicia Howard (ehoward@mmo.sc.gov) is beginning her research into the next iteration of this contract. We haven't seen a disruption to this market yet, but there may be some challenges ahead. Please contact Ellicia directly with your input and/or let her know of any challenges you're experiencing.

<u>Body Armor (Expires 5/6/2023)</u> – Ellicia Howard (<u>ehoward@mmo.sc.gov</u>) is just beginning her market research phase of the new body armor contract. This is a market that is continuously changing and she'd appreciate the input of the law enforcement community -- especially if there is a need you have that's not covered by the current contract.

<u>Science Education Supplies (Expires 5/28/2023)</u> – Portia Davis (<u>pdavis@mmo.sc.gov</u>) is beginning the market research phase and desperately needs user input. This is one of those contracts that we've had some issue with in the past and we want to make sure we're putting something in place which benefits our users. Whether it's working well for you or if you can recommend some improvements, please let us know.

<u>Grounds Equipment (Phase I & II) (Expires 5/31/2023)</u> – Ellicia Howard (<u>ehoward@mmo.sc.gov</u>) (Phase I) and Portia Davis (<u>pdavis@mmosc.gov</u>) (Phase II) are just beginning their research into these contracts. Typically these contracts manage themselves, but we'll still want to know if you've experienced any unexplained issues during the contract term. Are there brands of equipment you'd like to see that aren't listed? Is there a category of equipment you think would be a good addition? Please contact Portia and/or Ellicia soon with your suggestions.



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<u>Motors – Marine Inboard/Outboard (Expires 6/18/2023)</u> – This is the companion contract to the STC for Boats. DeAna Reed -Sharpe (<u>drsharpe@mmo.sdc.gov</u>) is just beginning her market research into this solicitation. Please contact her directly if you have any comments on how the current contract is working or any suggestions for making improvements.

<u>Desktop Specialty Paper (Expires 7/1/2023)</u> -- Ellicia Howard (<u>ehoward@mmo.sc.gov</u>) is beginning her research on the next iteration of this contract. Let her know ASAP how this contract has been working out for you and provide any recommendations for improvements, if you have any.

<u>Fabric (Reflective) Roll-Up Signs and Stands (Expires 7/29/2023)</u> – DeAna Reed-Sharpe (<u>drsharpe@mmo.sc.gov</u>) is the manager for this contract and while it's primarily a contract for SCDOT's use, she'd be happy to consider input from other users or *potential* users.

Existing Information Technology STCs that need your (and/or your IT department's) input

<u>E-Recruitment & Onboarding System (previously 5400013621)</u> -- Contract 4400017794 expires 12/29/2022. We intend to publish the new solicitation in July. If you have any feedback regarding specifications or suggested contract improvements, please contact Kristen Hutto at https://khutto@mmo.sc.gov by 7/10/2022. If you're interested in serving as an evaluation committee member, please let Kristen know as soon possible.

<u>New Toner Cartridges</u> – Will Butler (<u>wbutler@mmo.sc.gov</u>) wants your input on toner cartridges! Please contact Will with information about the brands your organization currently purchases using existing STCs. Let us know if there are additional products we should consider which aren't currently included on the contracts:

- HP
- Xerox
- Lexmark
- Ricoh
- Dell
- Kyocera



Palo Alto Networks Products & Services -- Contact Will Butler at wbutler@mmo.sc.gov if:

- you're currently using this contract. We need to know if you're pleased with the contract and the products offered.
- you have an existing or future need should additional products become available. Contact Will identifying things your agency would like to see added. But do it quickly. Time is short.

We are extending our current contracts beyond the expiration date of 6/30/2022 as we continue taking steps to prepare for the new solicitation.

Dell EMC Storage Area Network (SAN) Products - Contact Will Butler at wbutler@mmo.sc.gov if:

- you're currently using this contract. We need to know if you're pleased with the contract and the products offered.
- you have an existing or future need should additional products become available. Contact Will identifying things your agency would like to see added. But do it quickly. Time is short.

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State Term Contracts which will NOT be renewed

<u>NetApp Storage Products</u> -- Prior to the bid submission deadline, the manufacturer (NetApp) notified the State that NetApp isn't willing to accept the terms and conditions in the solicitation and is declining to participate in or support the new State Term Contract. Please contact Will Butler at wbutler@mmo.sc.gov if you have any questions as we weigh our options going forward.

Currently Published Solicitations

<u>HVAC Testing, Adjusting & Balancing (5400022868)</u> -- Portia Davis (<u>pdavis@mmo.sc.gov</u>) published this solicitation on 6/15/2022. The pre-bid is scheduled for 6/28/2022, with a bid opening date of 7/29/2022.

<u>Airport Pavement Maintenance and Rejuvenation (5400023517)</u> – Ellicia Howard (<u>ehoward@mmo.sc.gov</u>) published this solicitation on 6/14/2022. The pre-bid is scheduled for 6/27/2022, with a bid opening date of 7/21/2022.

<u>Snare Products & Services (5400023541)</u> -- This solicitation was issued 6/8/2022 and is scheduled to open on 7/12/2022 and be awarded on 7/19/2022. Please contact Kristen Hutto at khutto@mmo.sc.gov with questions or concerns.

<u>Varonis Products & Services (5400023328)</u> – This solicitation was published 5/16/2022 and opened on 6/09/2022. It's currently under evaluation and we anticipate an award early July 2022. If you have any questions or concerns, please contact Randy Barr, Sr. at rbarr@mmo.sc.gov

<u>Managed Services Provider (MSP) (5400022555)</u> -- Carol Norfleet (<u>cnorfleet@mmo.sc.gov</u>) published this solicitation on 3/18/2022. This contract is for a Managed Services Provider for the IT Temporary Staff Augmentation Contract and the Small Software Applications Development Contract. Proposals were due 4/13/2022. This solicitation is still in the evaluation phase. We anticipate an award mid/late July 2022.

Newly Awarded State Term Contracts (STC)

<u>Fire Fighting Foam (5400023709)</u> – Portia Davis (<u>pdavis@mmo.sc.gov</u>) posted the Intent to Award on 6/17/2022 and, barring a protest, the contracts will be effective and begin on 6/30/2022. While we received offers on the most requested products, there were some lots for which did not receive offers. After talking with the supplier community, we've decided to resolicit for those lots one more time. That solicitation will be published in early July.



<u>Asphalt Emulsion (5400023241)</u> – DeAna Reed-Sharpe (<u>drsharpe@mmo.sc.gov</u>) published the Intent to Award on 6/23/2022 and, barring a protest, the contract(s) will be effective on 7/6/2022. We don't anticipate a break between the current contracts and the new ones.

<u>Asbestos Testing (5400020988)</u> – Michael Speakmon (<u>mspeakmon@mmo.sc.gov</u>) posted three new awards for this contract on 6/15/2022, with a contract effective date of 6/25/2022. The contract sheet will be updated with the new contractor information on 6/27/2022.

<u>One Card Identification Systems (5400022908)</u> -- This solicitation was awarded 6/17/2022, however we've received an intent to protest. Please contact Kristen Hutto at khutto@mmo.sc.gov with questions or concerns.

HPE Networking Hardware & Services (5400023232) -- This solicitation was awarded 6/21/2022, with awards effective the



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day after the current awards (issued pursuant to Solicitation 5400012590) expire. Please contact Kristen Hutto at khut-to@mmo.sc.gov with questions or concerns.

<u>Print Management Program (5400022842)</u> -- The solicitation was awarded on 6/20/2022 and, barring timely receipt of a protest, will become effective 6/30/2022. If you have any questions or concerns, please contact Randy Barr, Sr. at rbarr@mmo.sc.gov</u>

Cooperative Contracts Updates

<u>Fire Truck and Apparatus (June Update)</u> – We've added a PA with Pierce Manufacturing with a South Carolina-based company and a very popular fire truck brand. If you have any questions, please contact Portia Davis at <u>pdavis@mmo.sc.gov</u>. A link to the contract sheet is here: https://procurement.sc.gov/contracts/search? <u>v=16827-9919-0-0</u>.





The website for the State's contract for background screening is now active.

Please share this information with your HR departments or anyone else involved in the background screening process.

Click <u>HERE</u> for our contract sheet which contains further information for end-users.

