Attachment B – Supplemental Questions for Section VIII. Bid Schedule

In times of emergency, the Materials Management Office, per the State Emergency Operations Plan, support Emergency Service Function 7 (ESF7), Resource Support. The Mission of ESF7 is to provide or coordinate the provision of services, equipment and supplies to support expedient operations associated with a disaster or emergency. It also supports the approval and acquisition of equipment and supplies not available through normal purchasing channels and ordering timeframes.

In order to include the maximum possible number of participants, this solicitation is structured to allow each offeror to supply bottled water priced on a **per ounce basis** using its standard packaging when practicable. Offerors are to use the following forms to provide information regarding said packaging. Please note that a number of blanks must be completed below. All blanks shall be completed (including the supplemental questionnaire) or the bid may be rejected.

**IMPORTANT NOTICE:** Successful offerors must be able to support the State’s emergency operations. Much shorter delivery times will be required. In some cases, delivery may be required in as little as 8 hours. This document includes space for information to be completed by offerors demonstrating their capability to support emergency operations. Completion of said information is mandatory and must be included in the offeror’s submittal in order to receive consideration.

**In order to support State emergency operations, the contractor will be required to maintain sufficient inventory to make shipments within no more than eight (8) hours after receipt of order(s) as indicated in its offer in Section VIII (Bid Schedule).**

Items 1 and 3): Water, bottled, in non-breakable, non-returnable containers, suitable for human use and consumption, from any potable source, and without additives of any type or kind. Individual containers shall contain not less than twelve (12) ounces nor more than one (1) liter each, palletized (approximately 48" x 48" pallets shall be used) and wrapped, suitable for handling by forklifts, floor jacks and/or other similar equipment, and delivered to any point in the State of South Carolina:

If you wish to offer more than one package size, copy this page and complete the information required for each package size offered.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Container size in ounces: | | | 16.9oz | | |  | Number of containers per case: | | | | | | 24 | | |
|  | | |  | | |  |  | | | | | |  | | |
| Total cases per pallet: | | 84 | | | |  | Total weight per pallet: | | | | | 2,400 lbs | | | |
|  | |  | | | |  |  | | |  | | | | | |
| Total number of pallets which may be legally loaded (based on weight) per 48 foot trailer: | | | | | | | | | | | | | | 18-pallets | |
|  | | | | | | | | | | | | | |  | |
| Price PER OUNCE of water: | | | | $0.021 | |  | Total price per pallet: | | | $715.47 | | | | | |
|  | | | |  | |  |  | | |  | | | | | |
| Pallet Dimensions: | 48x40x52 inches | | | | Can these pallets be stacked? | | | | No | | How high? | | | | NA |
|  |  | | | |  | | | |  | |  | | | |  |
| Price (if any) for pallet: | NA | | | | | | | (The State does NOT intend to return pallets, as they are likely to be scattered over a wide geographic area.) | | | | | | | |
|  | | | | | | |

Items 2 and 4): Water, bottled, in non-breakable, non-returnable containers, suitable for human use and consumption, from any potable source, and without additives of any type or kind. Large containers containing one (1) gallon each, palletized (approximately 48" x 48" pallets shall be used) and wrapped, suitable for handling by forklifts, floor jacks and/or other similar equipment, and delivered to any point in the State of South Carolina:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Container size in ounces: | | | 1 gal | | |  | Number of containers per case: | | | | | | 6 | | |
|  | | |  | | |  |  | | | | | |  | | |
| Total cases per pallet: | | 48 | | | |  | Total weight per pallet: | | | | | 2330 lbs | | | |
|  | |  | | | |  |  | | |  | | | | | |
| Total number of pallets which may be legally loaded (based on weight) per 48-foot trailer: | | | | | | | | | | | | | | 18 | |
|  | | | | | | | | | | | | | |  | |
| Price PER OUNCE of water: | | | | $0.022 | |  | Total price per pallet: | | | $811 | | | | | |
|  | | | |  | |  |  | | |  | | | | | |
| Pallet Dimensions: | 48x40x52 inches | | | | Can these pallets be stacked? | | | | NA | | How high? | | | | NA |
|  |  | | | |  | | | |  | |  | | | |  |
| Price (if any) for pallet: | NA | | | | | | | (The State does NOT intend to return pallets, as they are likely to be scattered over a wide geographic area.) | | | | | | | |
|  | | | | | | |

If you wish to offer more than one package size, copy this page and complete the information required for each package size offered.

A form to assist the process of thinking through the configuration of an order is included (Reference Attachment C Bottled Water Order Prep Sheet in Section IX).

List quantity and unit of measure for the following:

Minimum Order Quantity for FOB Destination 15 days ARO \_\_\_\_\_\_\_\_\_\_\_\_1 TL\_\_\_\_\_\_\_\_\_\_\_\_\_

Minimum Order Quantity to Support Emergency Operations \_\_\_\_\_\_\_\_\_\_\_1 TL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SPECIAL NOTE: The State anticipates that no single vendor will have sufficient inventory to meet the requirements of this bid. In addition, since no one knows where the next disaster may strike, it is impossible to know which vendors may not be accessible due to damage. Therefore, the following two questions are being asked so that the State has some basis for planning its activities in the event of an emergency.

|  |  |  |
| --- | --- | --- |
| 1. | State the number of pallets of bottled water you will have available within eight (8) hours of receipt of order. | 360 |
|  |  |  |
| 2. | State the number of pallets of bottled water you will have available per day, pursuant to any contract which you may be awarded: | 360 |

SUPPLEMENTAL QUESTIONNAIRE:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. | State your normal hours of operation: | | 9am CT – 5:30pm CT, Monday-Friday | | | | | |
|  |  | |  | | | | | |
| 2. | Are you willing to furnish and load water outside of your normal hours of operation? (yes/no) | | | | | Yes | | |
|  |  | | | | |  | | |
| 3. | If the answer to 2. above is yes, state the price per ounce of water furnished, packaged and loaded as called for above outside your normal hours of operation. | | | | | $0.021 | OZ | |
|  |  | | | | |  |  | |
| 4. | State the name, and telephone number (24 hour) of the contact person(s) who will be responsible for administering this contract for your firm: | | | | | | | |
| NAME: | Hagen Patterson | | TELEPHONE NUMBER: | 512-695-1277 | | |
|  | | | | | | | | |
| 5. | State the location of the facility(s) where the water will be available for pick up: | | | | | | | |
| Delivery provided | | | | | | | | |
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