Microsoft　　　　　　　　　　　　　　　Volume Licensing

Program Signature Form

MBA/MBSA number

Agreement number

BD-114613-H4Y2C0

Note: Enter the applicable active numbers associated with the documents below. Microsoft requires the associated active number be indicated here, or listed below as new.

> For the purposes of this form, "Customer" can mean the signing entity, Enrolled Affiliate, Government Partner, Institution, or other party entering into a volume licensing program agreement.

This signature form and all contract documents identified in the table below are entered into between the Customer and the Microsoft Affiliate signing, as of the effective date identified below.

Contract Document	Number or Code
Campus and School Agreement	X20-11402
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
Amendment	CTM-CTC-LOL-ENR-AGR (NEW)
Document Description	Document Number or Code
Document Description	Document Number or Code
Document Description	Document Number or Code
Document Description	Document Number or Code

By signing below, Customer and the Microsoft Affiliate agree that both parties (1) have received, read and understand the above contract documents, including any websites or documents incorporated by reference and any amendments and (2) agree to be bound by the terms of all such documents.

Customer
Name of Entity (must be legal entity name)* Information Technology Management Office (ITMO)
Signature* _Stacy Adams_
Printed First and Last Name* Stacy Adams, NIGP-CPP, CPPO, CPPB
Printed Title Director of Statewide Sourcing
Signature Date* 11/14/22
Tax ID

* indicates required field

Microsoft Affiliate
Microsoft Corporation
Signature *Gisselle Tavera*
Printed First and Last Name Gisselle Tavera
Printed Title Approved Signer
Signature Date 11/15/2022 (date Microsoft Affiliate countersigns)
Agreement Effective Date 11/15/2022 (may be different than Microsoft's signature date)

Optional 2nd Customer signature or Outsourcer signature (if applicable)

Customer
Name of Entity (must be legal entity name)*
Signature* _____
Printed First and Last Name*
Printed Title
Signature Date*

* indicates required field

Outsourcer
Name of Entity (must be legal entity name)*
Signature* _____
Printed First and Last Name*
Printed Title
Signature Date*

* indicates required field

If Customer requires additional contacts or is reporting multiple previous Enrollments, include the appropriate form(s) with this signature form.

After this signature form is signed by the Customer, send it and the Contract Documents to Customer's channel partner or Microsoft account manager, who must submit them to the following address. When the signature form is fully executed by Microsoft, Customer will receive a confirmation copy.

Microsoft Corporation
Dept. 551, Volume Licensing
6880 Sierra Center Parkway
Reno, Nevada 89511
USA

Amendment to Contract Documents

Agreement Number [ ]

BD-114613-H4Y2C0

This amendment ("Amendment") is entered into between the parties identified on the attached program signature form. It amends the Enrollment or Agreement identified above. All terms used but not defined in this Amendment will have the same meanings provided in that Enrollment or Agreement.

Campus and School Agreement
Custom Terms Amendment

Notwithstanding anything to the contrary in the Campus and School Agreement, the Product Terms applicable to Products licensed under the Campus and School Agreement, the Online Services Terms, or any other associated document governing the terms and conditions of the use of Products licensed under this Campus and School Agreement, the following terms and conditions will apply:

1) Page 1, first paragraph, is hereby deleted and replaced with the following:

This Microsoft Campus and School Agreement is entered into between Microsoft Corporation ("Microsoft") and the Information Technology Management Office ("ITMO"), acting on behalf of Qualified Educational Users of the State of South Carolina. This Agreement is made solely and specifically among and for the benefit of Microsoft, the Institution, the Affiliates of both, and their respective successors and assigns, and no other person will have any rights, interest, or claims hereunder or be entitled to any benefits under or on account of this Agreement as a third party beneficiary or otherwise. Though ITMO is not a Qualified Educational User, ITMO may execute this agreement; however, Products licensed under this agreement may not be used by or in support of ITMO or any other agency, administrative offices, boards of education, departments, offices, bureaus, divisions, or entities other than Institution and Institution's Affiliates that are also qualified educational users.

2) Page 1, second paragraph, is hereby deleted and replaced with the following:

This Agreement consists of (1) these terms and conditions, *including any amendments,* and the signature form, (2) the Product Terms, (3) the Online Services Terms, (4) any Enrollment entered into under this Agreement, (5) any order submitted under this Agreement, and (6) the eligibility criteria for Campus and School Agreement at the Licensing Site as of the effective date of this agreement.

3) The definition of "Affiliate" is amended to read as follows:

"Affiliate" means

a. If Institution is a non-public entity, then, with regard to Institution, "Affiliate" means any Qualified Educational User (as defined in the applicable Microsoft Qualified Educational User Definition available at the Licensing Site) that controls, is controlled by, or is under common control with Institution.

b. If Institution is a public entity, then, with regard to Institution, "Affiliate" means, any Qualified Educational User that is:

(i) within the administrative control or supervision of Institution, or

(ii) expressly authorized by Institution to purchase as its affiliate.

c. with regard to Microsoft, any entity that controls, is controlled by, or is under common control with Microsoft.

For purposes of this definition, "public entity" means either (i) a South Carolina Governmental Body (as defined by S.C. Code Ann. § 11-35-310(18)), excluding an entity exempted from the South Carolina Consolidated Procurement Code by S.C. Code Ann. § 11-35-710 (hereinafter "Exempted Entity"); (ii) an Exempted Entity, as defined in the preceding paragraph; or (iii) a South Carolina Public Procurement Unit (as defined by S.C. Code Ann. § 11-35-4610(5); provided that no public entity and its Affiliates shall be considered to be Affiliates of the federal government and its Affiliates.

For purposes of this definition, except with regard to hospitals, healthcare systems, and research laboratories (collectively, "Healthcare Institutions"), "control" means ownership of more than a 50% interest of voting securities in an entity or the power to direct the management and policies of an entity. For Healthcare Institutions, "control" means that Institution is the sole owner of the Healthcare Institution or the only entity with the power to direct the management and policies of the Healthcare Institution's day-to-day operations.

4) The definition of "Institution" is amended to read as follows:

"Institution" means the entity that is (1) a Qualified Educational User (as defined at http://www.microsoft.com/licensing/contracts) as of the effective date of this agreement that has entered into this agreement with Microsoft or (2) an Affiliate of Institution that has entered into an Enrollment under this agreement. If Institution is a school district, "Institution" includes all participating schools in the same district*; provided, however, that Institution must be expressly authorized by the laws of this State to purchase under State education contracts.*

5) The following definition of "ITMO" is hereby added to the agreement:

"ITMO" means the Information Technology Management Office established by S.C. Code Ann. § 11-35-820, as amended, or its successor in interest. Pursuant to S.C. Code Ann. § 11-35- 510, ITMO is authorized to act as the statutory procurement agent for every South Carolina Governmental Body (as defined by S.C. Code Ann. § 11-35-310(18)) covered by the South Carolina Consolidated Procurement Code. Pursuant to S.C. Code Ann. § 11-35-4810, ITMO is authorized to conduct and administer cooperative purchasing agreements on behalf of South Carolina Public Procurement Units (as defined by S.C. Code Ann. § 11-35-4610(5)), both state and local and education. Consistent with its statutory authority, ITMO is acting solely in a representative capacity and on behalf of Institution. ITMO is not a party to this Agreement. Notwithstanding any other provision, ITMO bears no liability for any party's losses arising out of or relating in any way to this Agreement.

6) The following subsection 2f is hereby added to the Agreement:

f. By entering this Agreement, Enrolled Affiliate does not indicate its agreement to any software license with a third party.

7) Subsection 3d is hereby deleted and replaced with the following:

d. Restrictions. Enrolled Affiliate must not (and must not attempt to) (1) reverse engineer, decompile, or disassemble any Product or Fix, *except where applicable law permits it despite this limitation (e.g., fair use rights)* (2) install or use non-Microsoft software or technology in any way that would subject Microsoft's intellectual property or technology to obligations beyond those included in this agreement, or (3) work around any technical limitations in the Products or restrictions in Product documentation. Except as expressly permitted in this agreement, Customer must not (i) separate and run parts of a Product on more than one device, upgrade or downgrade

parts of a Product at different times, or transfer parts of a Product separately; or (ii) distribute, sublicense, rent, lease, lend, or use any Product or Fix to offer hosting services to a third party.

8) Subsection 4a is hereby deleted and replaced with the following:

    a. **General.** Institution may make as many copies of Products as it needs to distribute them within the Organization. Copies must be true and complete (including copyright and trademark notices) from master copies obtained from a Microsoft approved fulfillment source. *If Institution is a governmental body as defined by S.C. Code Ann. § 11-35-310(18), including an entity exempted from the South Carolina Consolidated Procurement Code by S.C. Code Ann. § 11-35-710, Institution agrees that it will not use a third party to make or distribute these copies.* Institution may use a third party to make these copies, but Institution is agreed it will be responsible for any third party's actions. Institution agrees to make reasonable efforts to notify its Users that the Products are licensed from Microsoft and subject to the terms of this agreement.

9) The following sentence is added to the beginning of Section 6:

The terms and conditions of this Agreement are not confidential.

10) Subsection 7b is hereby deleted and replaced with the following:

    b. *Unless otherwise provided in the Enrollment, the Product Terms, or the Online Services Terms (including the Data Protection Addendum),* personal information collected under this agreement (i) may be transferred, stored and processed in the United States or any other country in which Microsoft or its service providers maintain facilities and (ii) will be subject to the privacy terms specified in the Use Rights. Microsoft will abide by the requirements of European Economic Area and Swiss data protection law regarding the collection, use, transfer, retention and other processing of personal data from the European Economic Area and Switzerland.

11) Subsection 8d is hereby deleted and replaced with the following:

    d.**Termination for cause.** Without limiting any other remedies it may have, either party may terminate an Enrollment if the other party materially breaches its obligations under this agreement, including any obligation to submit orders or pay invoices. Except where the breach is by its nature not curable within 30 days, the terminating party must give the other party 30 days' notice of its intent to terminate and an opportunity to cure the breach. *If Microsoft gives such notice to an Institution, Microsoft will give ITMO a copy of that notice as well and ITMO agrees to assist in attempting to resolve the breach.* If the breach affects other Enrollments and cannot be resolved between Microsoft and Institution*, together with ITMO's help,* within a reasonable period of time, Microsoft may terminate this agreement and all Enrollments under it, *unless the basis for termination of the Enrollment is non-appropriation of funds to the Institution, in which event Microsoft may only terminate the affected Enrollment(s) as provided above in section 8(c) – "Termination without cause."* If Institution terminates an Enrollment as a result of a breach by Microsoft, then Institution will have the early termination rights described in the Enrollment.

12) The following subsection 8g is hereby added to the Agreement:

    g. **Mid-term termination for non-appropriation of Funds.** Institution or its Affiliate may terminate this Agreement or an Enrollment without liability, penalty or further obligation to make payments if funds to make payments under the Agreement or Enrollment are not appropriated or allocated by the Institution for such purpose. Notwithstanding any other provision of this Agreement, an Institution's payment and performance obligations for succeeding fiscal periods shall be subject to the availability and appropriation of funds therefore, and when funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the

Enrollment shall be cancelled. Institution will endeavor to provide Microsoft timely notice regarding any unavailability of funds.

13) Section 10 is hereby deleted and replaced with the following:

a. Microsoft's Responsibility. Microsoft will defend Institution and its respective officers and employees (hereinafter Protected Parties) against any claims made by an unaffiliated third party (1) that any Product or Fix infringes its patent, copyright, or trademark or makes unlawful use of its Trade Secret; or (2) that arises from Microsoft's provision of an Online Service in violation of laws applicable to all online services providers. Microsoft will pay the amount of any resulting adverse final judgment or approved settlement. This does not apply to claims based on (i) Institution Data; (ii) non-Microsoft software; (iii) modifications to a Product or Fix Institution makes or any specifications or materials Institution provides; (iv) Institution's combination of the Product or Fix with (or damages based on the value of) a non-Microsoft product, data, or business process; (v) Institution's use of a Microsoft trademark without express, written consent or the use or redistribution of a Product or Fix in violation of this Agreement; (vi) Institution's continued use of a Product or Fix after being notified to stop due to a third party claim; (vii) Products or Fixes provided free of charge; (viii) any Trade Secret claim, where Institution acquires the Trade Secret (1) through improper means, (2) under circumstances giving rise to a duty to maintain its secrecy or limit its use, or (3) from a person (other than Microsoft or its Affiliates) who owed to the party asserting the claim a duty to maintain the secrecy or limit the use of the Trade Secret; (ix) any Customer Data or non-Microsoft software Microsoft hosts on Institution's behalf infringes the third party's patent, copyright, or trademark or makes intentional unlawful use of its Trade Secret; or (x) arises from Institution's use of an Online Service in violation of applicable laws and regulations, a violation of the legal rights of others, or unauthorized access to or disruption of any service, data, account, or network in connection with the use of the Online Services.

b. Institution's Responsibility. Institution agrees that:

(i) Any Customer Data or non-Microsoft software Microsoft hosts on Institution's behalf will not infringe on any third party's patent, copyright, or trademark or makes unlawful use of any third party's Trade Secret; and

(ii) Institution will not use an Online Service in violation of applicable laws and regulations; a violation of the legal rights of others; or unauthorized access to or disruption of any service, data, account, or network in connection with the use of the Online Services.

(iii) Institution will not (a) provide or make available Customer Data, non-Microsoft software, or modifications Institution makes to a Product or Fix that infringes a third party's patent, copyright, or trademark or makes intentional unlawful use of its Trade Secret; (b) combine a Product or Fix with a non-Microsoft product, service, data or business process; (c) modify any Product or Fix; (d) redistribute the Product or Fix, or use such Product or Fix for the benefit of any unaffiliated third party, except as expressly permitted by this Agreement and the Online Services Terms; (e) use our trademark(s) without our express written consent to do so; or (f) intentionally use or disclose a third party's Trade Secret.

Any violation of the foregoing will be deemed a material breach of this Agreement.

c. Rights and remedies in case of possible infringement or misappropriation. If Microsoft reasonably believes that a claim under this section may result in a legal bar prohibiting Institution's use of the Product or Fix, Microsoft will seek to obtain the right for Institution to keep using it or modify or replace it with a functional equivalent, in which case Institution must discontinue use of the prior version immediately. If these options are not commercially reasonable, Microsoft may terminate Institution's right to the Product or Fix and refund any amounts Institution has paid for those rights to Software or Fixes and, for Online Services, any amount paid for a usage period after the termination date.

d. Other terms. Institution must notify Microsoft promptly of any claim subject to the subsection titled "By Microsoft." To the extent permitted by applicable law, where Institution invokes its right to protection it must (1) subject to Title 1, Chapter 7 of the South Carolina Code of Laws, give Microsoft sole control over the defense or settlement; and (2) provide reasonable assistance in defending the claim. Microsoft will reimburse Institution for reasonable out of pocket expenses that it incurs in

providing assistance. Institution 's consent is necessary for any settlement that requires Institution to part with any right or make any payment or subjects Institution to any injunction, except for an injunction requiring cessation of use of a Product that is the subject of the claim.

14) Section 11 is hereby deleted and replaced with the following:

11. Limitation of liability.

For each Product, each party's maximum, aggregate liability to the other under this Agreement is limited to direct damages in an amount not to exceed the amounts Institution was required to pay for the applicable Products during the term of this Agreement, subject to the following:

a. Online Services. For Online Services, Microsoft's maximum liability to Institution for any incident giving rise to a claim will not exceed *the greater of (i) twenty-four (24) times the monthly per-unit price (as set by the Reseller) for the individual named Online Services that gave rise to the liability or (ii) the amount Institution actually paid for the Online Service during the 24 months before the incident.*

b. Free Products and Distributable Code. For Products provided free of charge and code that Institution is authorized to redistribute to third parties without separate payment to Microsoft, Microsoft's liability is limited to direct damages finally awarded up to US$5,000.

c. Exclusions. In no event will either party be liable for indirect, incidental, special, punitive, or consequential damages, including loss of use, loss of profits, or interruption of business, however caused or on any theory of liability.

d. Exceptions. No limitation or exclusions will apply to liability arising out of either party's (1) confidentiality obligations (except for all liability related to Customer Data, which will remain subject to the limitations and exclusions above); (2) defense obligations; (3) violation of the other party's intellectual property rights; *(4) gross negligence or willful misconduct, or that of its employees or its agents, and awarded by a court of final adjudication (provided that, in jurisdictions that do not recognize a legal distinction between "gross negligence" and "negligence," "gross negligence" as used in this subsection shall mean "recklessness"); or (5) liability for personal injury or death caused by either party's negligence, or that of its employees or agents, or for fraudulent misrepresentation.*

15) Subsections a, b, and c of Section 12 are hereby deleted and replaced with the following:

a. Right to verify compliance. Institution must keep records relating to all use and distribution of Products by Institution and its Affiliates. *For each License of a Product acquired pursuant to this Agreement, Institution agrees to retain records of that License for one year beyond the duration of that License, provided that Institution has no obligation to retain records of a License beyond one year after Institution ceases to retain a copy of the Product to which a License applies.* Microsoft has the right, at its expense, to the extent permitted by applicable law, to verify compliance with the Product's license terms. Institution must promptly provide the independent auditor with any information the auditor reasonably requests in furtherance of the verification, including access to systems running the Products and evidence of licenses for Products Institution hosts, sublicenses, or distributes to third parties; *provided, however, that any audit of an Institution's records or information systems, or verification of its compliance with this Agreement generally, shall be subject to the Institution's requirements pertaining to security matters, including without limitation clearances to be held and non-disclosure agreements to be executed by auditors, badging or escorting requirements for access to premises, and other applicable requirements.* Institution agrees to complete Microsoft's self-audit process, which Microsoft may require as an alternative to a third party audit.

b. Remedies for non-compliance. If verification or self-audit reveals any unlicensed use or distribution, then within 30 days, (1) Enrolled Affiliate must order sufficient Licenses to cover that use or distribution, and (2) if unlicensed use or distribution is 5% or more, Enrolled Affiliate must reimburse Microsoft for the cost Microsoft has incurred in verification and acquire the necessary additional licenses at *110%* of the price based on the then-current price list and Enrolled Affiliate price level. The unlicensed use percentage is based on the total number of licenses purchased compared to actual install base. If there is no *material* unlicensed use *(License shortage of 5% or*

more per Product), Microsoft will not subject Enrolled Affiliate to another verification for at least one year. By exercising the rights and procedures described above, Microsoft does not waive its rights to enforce this Agreement or to protect its intellectual property by any other means permitted by law.

c.   Verification process. Microsoft will notify Institution at least 30 days in advance of its intent to verify Institution's compliance with the license terms for the Products Institution and its Affiliates use or distribute. Microsoft will engage an independent auditor, which will be subject to a confidentiality obligation. Any information collected in the self-audit will be used solely for purposes of determining compliance. This verification will take place during normal business hours and in a manner that does not interfere unreasonably with Institution's operations. *The information obtained in an audit by Microsoft or the auditor shall be used only to enforce Microsoft's rights under, and to determine whether an Institution and its Affiliates are in compliance with, the terms of this agreement.*

The remaining text of Section 12 is unchanged.

16) Subsection 13g is hereby deleted and replaced with the following:

g.   Applicable law, venue, and jurisdiction. This Agreement is formed pursuant to the South Carolina Consolidated Procurement Code (Title 11, Chapter 35 of the South Carolina Code of Laws.) All disputes, claims, or controversies arising out of or in any way relating to this Agreement or the parties overall relationship shall be resolved exclusively by the appropriate Chief Procurement Officer in accordance with Title 11, Chapter 35, Article 17 of the South Carolina Code of Laws, or in the absence of jurisdiction, only in the Court of Common Pleas for Richland County, or in the absence of jurisdiction, only in a federal court located in Richland County, State of South Carolina. Title 11, Chapter 35, Article 17 constitutes a limited statutory waiver of sovereign immunity. Microsoft agrees that any act by ITMO or Institution relating to this Agreement or the parties' overall relationship is not a waiver of either their sovereign immunity or their immunity under the Eleventh Amendment of the United States Constitution. Microsoft consents that any papers, notices, or process necessary or proper for the initiation or continuation of any disputes, claims, or controversies relating to the agreement; for any court action in connection therewith; or for the entry of judgment on any award made, may be served on Microsoft by certified mail (return receipt requested) addressed to Microsoft at the address provided as the Notice to Microsoft clause or by personal service or by any other manner that is permitted by law, in or outside South Carolina. Notice by certified mail is deemed duly given upon deposit in the United States mail.

17) The following subsection 13p is hereby added to the Agreement:

p.   No acquisition. This Agreement is independent of and does not form a part of any other contract for the acquisition of goods, services, supplies, or information technology; accordingly, this agreement does not authorize any South Carolina Governmental Body to make any payment directly to Microsoft in order to acquire any Product. Payment may be made by a South Carolina Governmental Body only to a reseller pursuant to a contract with such reseller. Microsoft shall not be responsible for an entity's failure to comply with the restrictions stated in this paragraph.

Campus and School Agreement
Enrollment for Education Solutions
Custom Terms Amendment

Notwithstanding anything to the contrary in the Campus and School Agreement, the Product Terms applicable to Products licensed under the Campus and School Agreement, the Online Services Terms, or any other associated document governing the terms and conditions of the use of Products licensed under this Campus and School Agreement, the Enrollment for Education Solutions is amended so that the following terms and conditions will apply to all Enrollments under the Agreement:

1.) Subsection 2a is hereby deleted and replaced with the following:

a. Minimum order requirements for Enrollment for Education Solutions. This Enrollment allows Institution to license Products on a subscription basis across its Organization. Institution defines its Organization and can select from two different licensing options (Education Qualified Users or Students), depending on the Users it wishes to enable to use the Products.

The initial order must include Subscription Licenses for at least:

(i) One Education Platform Product for an Organization-wide Count of at least *100*; or

(ii) One Education Platform Product for a Student Count of at least *100*; or

(iii) A mix of Education Platform Products that may be ordered as described in the Product Terms.

These minimum requirements are waived if Institution has a Qualifying Enrollment. Institution must submit an order within 30 days of the effective date of the Enrollment. Microsoft may refuse to accept this Enrollment if it has a business reason for doing so.

2.) The text of subsection 3b, Price levels, and the table "Select Price Level that Applies to Education Qualified User Options," are hereby deleted and replaced by the following:

b. **Price levels.** *The price level for Education Platform Products ordered for Education Qualified Users will be price level B regardless of Institution's Organization-wide Count.* Institution's Student Count determines the price level for Education Platform Products *ordered for student use* (A, B, C, or D). If Institution chooses to extend this Enrollment, the price level *for students* will be reset at the start of the extension term based on Institution's Student Count at the time the extension order is placed. There are no price levels for Additional Products. Provided that Institution qualifies for the same price level for the entire term, Institution's price level does not change during the term of the Enrollment. If Institution qualifies for a different price level during the applicable initial or renewal term, Microsoft may at its discretion establish a new price level for future new orders either upon Institution's request or on its own initiative.

The table "Select Price Level that Applies to Student Options" remains unchanged.

Except for changes made by this Amendment, the Enrollment or Agreement identified above remains unchanged and in full force and effect. If there is any conflict between any provision in this Amendment and any provision in the Enrollment or Agreement identified above, this Amendment shall control.

> **This Amendment must be attached to a signature form to be valid.**

Microsoft Internal Use Only:

SC ITMO CASA-EES Amendment (renewal terms) 11192020.docx	CTM	CTM-CTC-LOL-ENR-AGR	BD

Supplemental Contact Information Form

This form can be used in combination with MBSA, Agreement, and Enrollment/Registration. However, a separate form must be submitted for each enrollment/registration, when more than one is submitted on a signature form. For the purposes of this form, "entity" can mean the signing entity, Customer, Enrolled Affiliate, Government Partner, Institution, or other party entering into a volume licensing program agreement. Primary and Notices contacts in this form will not apply to enrollments or registrations.

This form applies to: ☐ MBSA

☒ Agreement

☐ Enrollment/Affiliate Registration Form

Insert primary entity name if more than one Enrollment/Registration Form is submitted

Contact information.

Each party will notify the other in writing if any of the information in the following contact information page(s) changes. The asterisks (*) indicate required fields; if the entity chooses to designate other contact types, the same required fields must be completed for each section. By providing contact information, entity consents to its use for purposes of administering the Enrollment by Microsoft and other parties that help Microsoft administer this Enrollment. The personal information provided in connection with this agreement will be used and protected according to the privacy statement available at https://licensing.microsoft.com.

1.   Additional notices contact.

This contact receives all notices that are sent from Microsoft. No online access is granted to this individual.

Name of entity*
Contact name*: **First**   **Last**
Contact email address*
Street address*
City*   **State/Province***   **Postal code***
Country*
Phone*   **Fax**

☐ This contact is a third party (not the entity). Warning: This contact receives personally identifiable information of the entity.

2.   Software Assurance manager.

This contact will receive online permissions to manage the Software Assurance benefits under the Enrollment or Registration.

Name of entity*
Contact name*: **First**   **Last**
Contact email address*
Street address*
City*   **State/Province***   **Postal code***
Country*
Phone*   **Fax**

☐ This contact is a third party (not the entity). Warning: This contact receives personally identifiable information of the entity.

3.   *Subscriptions manager.*

This contact will assign MSDN, Expression, and TechNet Plus subscription licenses to the individual subscribers under this Enrollment or Registration. Assignment of the subscription licenses is necessary for access to any of the online benefits, such as subscription downloads. This contact will also manage any complimentary or additional media purchases related to these subscriptions.

Name of entity*
Contact name*: First   Last
Contact email address*
Street address*
City*   **State/Province***   **Postal code***
Country*
Phone*   **Fax**
☐ This contact is a third party (not the entity). Warning: This contact receives personally identifiable information of the entity.

4.   *Online services manager.*

This contact will be provided online permissions to manage the online services ordered under the Enrollment or Registration.

Name of entity*
Contact name*: First   Last
Contact email address*
Street address*
City*   **State/Province***   **Postal code***
Country*
Phone*   **Fax**
☐ This contact is a third party (not the entity). Warning: This contact receives personally identifiable information of the entity.

5.   *Customer Support Manager (CSM).*

This person is designated as the Customer Support Manager (CSM) for support-related activities.

Name of entity*
Contact name*: First   Last
Contact email address*
Street address*
City*   **State/Province***   **Postal code***
Country*
Phone*   **Fax**

6.   *Primary contact information.*

An individual from inside the organization must serve as the primary contact. This contact receives online administrator permissions and may grant online access to others. This contact also receives all notices unless Microsoft is provided written notice of a change.

Name of entity* Information Technology Management Office (ITMO)
Contact name*: **First** Randy   **Last** Barr
Contact email address* rbarr@mmo.sc.gov

Street address* 1201 Main Street, Suite 600
City* Columbia **State/Province*** SC **Postal code*** 29201-3287
Country* USA
Phone* (803) 896-5232 **Fax**

7.   Notices contact and online administrator information.

This individual receives online administrator permissions and may grant online access to others. This contact also receives all notices.

☐ *Same as primary contact*
Name of entity* Information Technology Management Office (ITMO)
Contact name*: First Randy   **Last** Barr
Contact email address* rbarr@mmo.sc.gov
Street address* 1201 Main Street, Suite 600
City* Columbia **State/Province*** SC **Postal code*** 29201-3287
Country* USA
Phone* (803) 896-5232 **Fax**
☐ This contact is a third party (not the entity). Warning: This contact receives personally identifiable information of the entity.