



DocuWare Corporation  
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[DWOrders@docuware.com](mailto:DWOrders@docuware.com)

**This price list is effective April 25, 2023**

All prices are in US Dollars (additional taxes, handling, freight and customs charges may apply). This price list supersedes all other price lists with prior effective dates. This price list is subject to change without notice.

Only Authorized DocuWare Partners (ADPs) are authorized to sell DocuWare products and services.

Usage of DocuWare software for revenue generating purposes is subject to additional licensing fees, other than in-house use as outlined in the ADP Agreement and demonstrations to prospective end users; please contact us for information.

If not otherwise noted, prices are Suggested Retail Prices and the purchase price for the ADP will apply. All sales are subject to the General Business Terms of DocuWare Corporation as detailed in this price list.

A licensed DocuWare System may only be used by the applicable end user and its Affiliates. If an entity is not an Affiliate of the applicable end user, such entity may not use the corresponding DocuWare System. "Affiliate" means any entity which controls, is controlled by or is under common control with the applicable end user. For purposes of this definition, "control" means ownership of more than fifty percent (50%) of the applicable entity.

[DocuWare General Business Terms](#)



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## **DocuWare Cloud Services**

**For information about DocuWare Cloud, click on the weblinks below:**

[Cloud Feature List:](#)

[Cloud White Paper](#)

[Illustration of Cloud Storage Services](#)

[Technical and Organizational Measures](#)

[Cloud Service Level Agreement](#)

## **Order and calculation of DocuWare Cloud Products:**

- The prices are recommended retail prices and are subject to discount for partners as set for DocuWare Cloud products.
- All prices are listed as Monthly.
- Each term is at least 12 months. **Please note: the maximum number of months for a Cloud Services contract DocuWare is 60 months.**
- DocuWare Cloud Base products can only be purchased annually.
- The initial term of a cloud subscription always begins on the first of the next month after the order is received.
- All extension/add on orders are charged in full when the order is placed for the current month up to the end of the respective term.
- The Cloud subscriptions are automatically renewed at the end of each term for a 12-month term unless the subscriptions are expressly terminated in writing by the Partner at least 30 days before the end of the term. The termination notice must be sent to the Orders Team at [dworders@docuware.com](mailto:dworders@docuware.com) in due time.

## **Reinstatement of Cancelled Cloud Services Contracts**

Reinstatement of cancelled Cloud Services Contract is subject to a reinstatement fee if reinstatement is **declared after 60 days from the date of cancellation** and in any case where reinstatement is **declared after 30 days from the contract's auto renewal date**. A new Cloud Services Agreement must be purchased in addition to paying the Reinstatement Fee.



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**DocuWare Cloud Price List**

Item No.	Description	(Monthly) Retail Price
DW CLD 4	<b>DocuWare Cloud 4</b> This package contains 4 Named Client Licenses and 20 GB storage available for documents.	286.00
DW CLD 4 AU	<b>DocuWare Cloud 4 Additional User</b> One additional Named Client License.	86.00
DW CLD 4 AS	<b>DocuWare Cloud 4 Additional Storage</b> Additional 10 GB of storage space.	14.00
DW CLD 4 ASTB	<b>DocuWare Cloud 4 Additional Storage above 1 TB</b> Additional 100 GB of storage space. Only available if at least 1000 GB of storage has already been purchased through the base package in combination with DocuWare Cloud 4 Additional Storage.	84.00
DW CLD 15	<b>DocuWare Cloud 15</b> This package contains 15 Named Client licenses and 50 GB storage available for documents.	811.00
DW CLD 15 AU	<b>DocuWare Cloud 15 Additional User</b> One additional Named Client License.	64.50
DW CLD 15 SWFU	<b>DocuWare Cloud 15 5 Workflow User</b> 5 Workflow User Licenses: Named Client licenses with limited functionality for completing workflow tasks, saving forms and read-only access to DocuWare file cabinets.	81.00
DW CLD 15 AS	<b>DocuWare Cloud 15 Additional Storage</b> Additional 10 GB of storage space.	14.00
DW CLD 15 ASTB	<b>DocuWare Cloud 15 Additional Storage above 1 TB</b> Additional 100 GB of storage space. Only available if at least 1000 GB of storage has already been purchased through the base package in combination with DocuWare Cloud 15 Additional Storage.	84.00
DW CLD 40	<b>DocuWare Cloud 40</b> This package contains 40 Named Client licenses and 500 GB storage available for documents.	2,111.00
DW CLD 40 AU	<b>DocuWare Cloud 40 Additional User</b> One additional Named Client License.	44.00
DW CLD 40 SWFU	<b>DocuWare Cloud 40 5 Workflow User</b> 5 Workflow User Licenses: Named Client licenses with limited functionality for completing workflow tasks, saving forms and read-only access to DocuWare file cabinets.	81.00
DW CLD 40 AS	<b>DocuWare Cloud 40 Additional Storage</b> Additional 10 GB of storage space.	14.00
DW CLD 40 ASTB	<b>DocuWare Cloud 40 Additional Storage above 1 TB</b> Additional 100 GB of storage space. Only available if at least 1000 GB of storage has already been purchased through the base package in combination with DocuWare Cloud 40 Additional Storage.	84.00
DW CLD 100	<b>DocuWare Cloud 100</b> This package contains 100 Named Client licenses and 1000 GB storage available for documents.	4,150.00
DW CLD 100 AU	<b>DocuWare Cloud 100: Additional User</b> One additional Named Client License.	27.00
DW CLD 100 SWFU	<b>DocuWare Cloud 100: 5 Workflow User</b> 5 Workflow User Licenses: Named Client licenses with limited functionality for completing workflow tasks, saving forms and read-only access to DocuWare file cabinets.	81.00
DW CLD 100 ASTB	<b>DocuWare Cloud 100: Additional Storage above 1 TB</b> Additional 100 GB of storage space.	84.00

**Notes about DocuWare Cloud**

**Electronic Signature Integration**

- To access DocuWare, the Signature Service requires a separate DocuWare Client License.
- The signature certificate has to be purchased additionally.
- Validated ID Signature packages can be purchased directly at DocuWare, see Add-on or 3rd Party Modules Tab

DW CLD C2SAP	<b>DocuWare Cloud Connect to SAP</b> Enables the connection of DocuWare Cloud to an SAP ECC 6.0 or S / 4HANA system for archiving documents and data via the SAP ArchiveLink interface.	1,232.00
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Included are:

- Document Indexing (Index and master data download for indexing documents in DocuWare with data from SAP)
- Document Link (For linking documents in DocuWare with SAP business objects, without barcodes and including the possibility to start workflows)
- Document Viewer (For displaying archived documents from SAP in the DocuWare Viewer)

Please Note:

- The connector has to be installed locally at the customer's site.
- The installation has to be done by DocuWare Professional Services and will be charged separately.
- The connector is not available for DocuWare Cloud 4 and DocuWare Cloud Base.
- Connecting DocuWare to SAP S/4HANA is not possible if SAP S/4HANA is used in the SAP public cloud.
- As many Named Client licenses are required as SAP users have access to DocuWare file cabinets.
- To access DocuWare, the connector requires a separate DocuWare Client License.
- The license is IP-bound and valid for a three-level SAP ERP system for any number of clients.

<b>DW CLD C2SAP SI</b>	<b>Simple Invoice for DocuWare Cloud Connect to SAP</b>	<b>246.00</b>
	For the simple transfer of invoice data from DocuWare to SAP, as a supplement to DocuWare Cloud Connect to SAP. Transactions FB01, FB60, FB70, MIR7 and MIRO are supported. The solution is based on batch input technology and requires the use of the SAP GUI.	
<b>DW ONL Int</b>	<b>DocuWare Intelligent Indexing Service</b>	<b>76.00</b>
	Intelligent indexing for up to 2500 documents per month based on <b>machine learning technology</b> . DocuWare system requires access to the internet. Add-On service for on-premises installations. Requires valid Maintenance and Support Agreement.	
<b>DW ONL IntAdd</b>	<b>500 Additional Requests Intelligent Indexing</b>	<b>14.00</b>
	DocuWare Intelligent Indexing for additional 500 documents.	

## FORMER CLOUD SERVICES

**No longer available for new business, only existing systems can be expanded.**

<b>DW ONL FLEX</b>	<b>DocuWare Cloud Flex</b>	<b>243.00</b>
<b>DW ONL FLNM</b>	<b>Additional Named License (Existing Cloud Flex)</b>	<b>54.00</b>
	One additional named license for DocuWare Cloud Flex. The license must be assigned to a single user. There is no limitation for adding licenses to the base package. No longer available for new business, only existing systems can be expanded.	
<b>DW ONL FLST</b>	<b>Additional 10GB Storage (Existing Cloud Flex)</b>	<b>14.00</b>
	Additional 10GB storage for DocuWare Cloud Flex. There is no limitation for adding storage to the base package. No longer available for new business, only existing systems can be expanded.	

<b>DW CLD B</b>	<b>DocuWare Cloud Base</b>	<b>286.00</b>
	This package contains 4 Named Client Licenses and 20 GB storage available for documents.	
<b>DW CLD B AU</b>	<b>DocuWare Cloud Base Additional User</b>	<b>86.00</b>
	One additional Named Client License.	
<b>DW CLD B AS</b>	<b>DocuWare Cloud Base Additional Storage</b>	<b>14.00</b>
	Additional 10 GB of storage space.	
<b>DW CLD B ASTB</b>	<b>DocuWare Cloud Base Additional Storage above 1 TB</b>	<b>84.00</b>
	Additional 100 GB of storage space. Only available if at least 1000 GB of storage has already been purchased through the base package in combination with DocuWare Cloud Base Additional Storage.	

<b>DW CLD P B</b>	<b>DocuWare Cloud Professional</b>	<b>811.00</b>
<b>DW CLD P D</b>	<b>1GB Additional Storage (Existing Cloud Professional)</b>	<b>8.40</b>
	Additional 1GB of storage.	

<b>DW CLD P2</b>	<b>DocuWare Cloud Professional II</b>	<b>811.00</b>
	This package contains 15 Named Client licenses and 50 GB. Storage available for documents.	
<b>DW CLD P2 AU</b>	<b>DocuWare Cloud Professional II Additional User</b>	<b>64.50</b>
	One additional Named Client License.	
<b>DW CLD P2 5WFU</b>	<b>DocuWare Cloud Professional II 5 Workflow User</b>	<b>81.00</b>
	5 Workflow User Licenses: Named Client licenses with limited functionality for completing workflow tasks, saving forms and read-only access to DocuWare file cabinets.	
<b>DW CLD P2 AS</b>	<b>DocuWare Cloud Professional II Additional Storage</b>	<b>14.00</b>
	Additional 10GB of storage space	
<b>DW CLD P2 ASTB</b>	<b>DocuWare Cloud Professional II Additional Storage above 1 TB</b>	<b>84.00</b>
	Additional 100 GB of storage space. Only available if at least 1000 GB of storage has already been purchased through the base package in combination with DocuWare Cloud Base Additional Storage.	

<b>DW CLD EP B</b>	<b>DocuWare Cloud Enterprise</b>	<b>1,622.00</b>
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<b>DW CLD EP D</b>	<b>1GB Additional Storage (Existing Cloud Enterprise)</b> 1GB addition storage for DocuWare Cloud Enterprise. No document limitation. No longer available for new business, only existing systems can be expanded.	<b>4.20</b>
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<b>DW CLD E2</b>	<b>DocuWare Cloud Enterprise II</b> This package contains 40 Named Client licenses and 100 GB storage available for documents.	<b>1,622.00</b>
<b>DW CLD E2 AU</b>	<b>DocuWare Cloud Enterprise II Additional User</b> One additional Named Client License.	<b>44.00</b>
<b>DW CLD E2 5WFU</b>	<b>DocuWare Cloud Enterprise II 5 Workflow User</b> 5 Workflow User Licenses: Named Client licenses with limited functionality for completing workflow tasks, saving forms and read-only access to DocuWare file cabinets.	<b>81.00</b>
<b>DW CLD E2 AS</b>	<b>DocuWare Cloud Enterprise II Additional Storage</b> Additional 10 GB of storage space for DocuWare Cloud Enterprise II. Any number of additional storage can be added to the package.	<b>14.00</b>
<b>DW CLD E2 ASTB</b>	<b>DocuWare Cloud Enterprise II Additional Storage above 1 TB</b> Additional 100 GB of storage space. Only available if at least 1000 GB of storage has already been purchased through the base package in combination with DocuWare Cloud Base Additional Storage.	<b>84.00</b>

<b>DW CLD LE2</b>	<b>DocuWare Cloud Large Enterprise II</b> This package contains 100 Named Client licenses and 250 GB storage available for documents.	<b>3,245.00</b>
<b>DW CLD LE2 AU</b>	<b>DocuWare Cloud Large Enterprise II Additional User</b> One additional Named Client License.	<b>27.00</b>
<b>DW CLD LE2 5WFU</b>	<b>DocuWare Cloud Large Enterprise II 5 Workflow User</b> 5 Workflow User Licenses: Named Client licenses with limited functionality for completing workflow tasks, saving forms and read-only access to DocuWare file cabinets.	<b>81.00</b>
<b>DW CLD LE2 AS</b>	<b>DocuWare Cloud Large Enterprise II Additional Storage</b> Additional 10 GB of storage space.	<b>14.00</b>
<b>DW CLD LE2 ASTB</b>	<b>DocuWare Cloud Large Enterprise II Additional Storage above 1 TB</b> Additional 100 GB of storage space. Only available if at least 1000 GB of storage has already been booked through the base package in combination with DocuWare Cloud Large Enterprise II Additional Storage, and only in addition to this already booked storage volume.	<b>84.00</b>

**DocuWare Reinstatement of Cancelled Cloud Services Contracts (ADP Purchase Discount DOES NOT APPLY to this pricing category.)**

<b>DW REINST</b>	<b>Reinstatement Fee</b> Reinstatement of cancelled Cloud Services Contract is subject to a reinstatement fee of 20% of the Cloud Services Contract prices.	<b>20%</b>
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## **DocuWare Software for On-Premises Installations**

### **Definitions**

#### **Software**

Prices listed for software are retail prices for each respective DocuWare Software component. Software can only be purchased in conjunction with mandatory Maintenance and mandatory Support.

#### **Maintenance**

Under mandatory Maintenance, the customer receives access to all fixes, service packs, updates and upgrades to the DocuWare software products initially purchased or subsequently added.

#### **Support**

Under mandatory Support, the customer receives technical support provided by DocuWare via telephone and email.

#### **Retail Price 1st Year**

The 1st year price includes Software plus a Maintenance and Support Subscription for the first 12-month term. Any new software component can only be purchased as a package at this price.

#### **Mandatory Maintenance and Support**

Maintenance and Support are sold to the ADP in the form of a Maintenance Subscription and a Support Subscription. Each Subscription is individual to a specific end user's system and covers only the products issued for that system.

Maintenance and Support Subscriptions are only available for DocuWare Systems and Components which have been purchased by the end user as new Software through an Authorized DocuWare Partner.

The first term of the Subscriptions begins on the first day of the month which follows the date of DocuWare's invoice to the Partner and continues for 12 months. **Please note: the maximum number of months for a Maintenance and Support Contract DocuWare is 60 months.**

All additions to the end user's DocuWare system will automatically be included into the Subscriptions for Maintenance and Support of that system. Maintenance and Support Subscription pricing for add-ons to existing systems is prorated for the number of months to coincide with the existing renewal date.

The Maintenance and Support Subscriptions are automatically renewed at the end of each term for an additional 12 months if they are not officially cancelled by the ADP or DocuWare via written notice, a minimum of 30 days before the conclusion of the term.

At the beginning of each additional term, the price of the Maintenance and Support Subscriptions will be based on all DocuWare software products then currently issued to the end user and calculated based on the then current official DocuWare price list. The Partner will be invoiced by DocuWare upon the effective renewal date.

### **Reinstatement of Cancelled Maintenance and Support Subscriptions**

Reinstatement of cancelled maintenance and support subscriptions is subject to a reinstatement fee if reinstatement is **declared after 60 days from the date of cancellation** and in any case where reinstatement is **declared after 30 days from the subscription's auto renewal date**. A new Maintenance and Support Subscription must be purchased in addition to paying the Reinstatement Fee.

If an Update or Upgrade has been issued since the expiration date, reinstatement fees do not apply. An Update or Upgrade Fee must be paid to bring the subscription to the current version. Update and Upgrade fees are outlined later in this price list.

### **DocuWare Update and Upgrade Fees**

All Updates and Upgrades are included free of charge to customers with current Maintenance and Support Subscriptions. Customers without a valid Maintenance and Support Subscription may become current by purchasing Updates or Upgrades. Updates and/or Upgrades for expired Subscriptions must be purchased to the latest available DocuWare version.

The Update/Upgrade Fee does not include the cost of the required new Maintenance or Maintenance and Support Subscriptions.

Update and Upgrade fees are cumulative from the version the customer currently has installed to the latest released DocuWare version.

The Update/Upgrade price results from multiplying the value of the DocuWare System with the respective Update/Upgrade Fee percentage. The value of the DocuWare System is calculated based on the Software Prices in this price list for everything included in the customer's DocuWare System. See On-Premises Tab for Upgrade Fees.

## **Licenses and Their Usage**

A DocuWare System is the entirety of software components which are technically or logically linked to each other and as such administered within one common administration instance. Each DocuWare System contains one or more End User Organizations.

The individual DocuWare software products and modules which can be installed in a DocuWare System contain a license for installation and usage. This license is specifically issued to the one End User Organization that purchased the software. If not otherwise stated, the license is only valid for the members of this Organization.

### **Named License**

With each purchased Named Client license, DocuWare software may be used by a designated user within the end-user organization.

### **Concurrent License**

Four (4) Named Client licenses can be converted into one (1) concurrent license by the System Administrator. Concurrent licenses cannot be purchased directly. With a concurrent license, DocuWare software may be used by an unlimited number of users within an end-user organization, but only one user at a time per concurrent license. This is subject to the fact that the multi-user or network system, by means of appropriate technical measures, limits the number of users who can work simultaneously with the DocuWare software to the total number of available concurrent licenses.

### **Server License**

A purchased Server License may be used to install and use the respective DocuWare Server Software on one server only. If such DocuWare Software requires or allows the installation and usage of portions of the DocuWare Software on different servers, it may be installed and used on different servers on the condition that no identical portion of such DocuWare Software is installed and used on more than one server. The installed DocuWare Server Software, although purchased by one specific End User Organization, may also be used by all End User Organizations within the same DocuWare System.

### **System Expansions**

When adding new modules to existing systems or when extending the number of users, the most current version of DocuWare must be installed and the Maintenance and Support Subscriptions must be current. Maintenance and Support Subscription pricing for add-ons to existing systems is prorated to coincide with the existing renewal date.

### **Add-On Module License**

A purchased Add-On Module License may be used to install and use the respective DocuWare Add-On Module on any PC-Workstation of an End User Organization with a valid DocuWare Client License.



## **Compliance with ADP Agreement**

At the end of each year the Partner's Standard Purchase Price automatically drops to 20% off the Suggested Retail pricing IF:

- A currently certified DAC and/or DSC is not in place, or
- ADP discontinues the productive use of their in-house DocuWare system.

Note: ADPs without a valid DAC will not be listed on the DocuWare website.



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**DocuWare On-Premises Price List (ADP Purchase Price APPLIES to this section)**

Item No.	Description	Software	Maintenance	Support	Retail Price 1st Year
<b>DocuWare Server</b>					
DW BSERV	<b>DocuWare Business Server</b>  Entry-Level Server for small businesses with a common server license for Frontend Services and Backend Services, usable on one physical server. File Cabinet Size can be up to 4 GB. Selected Add-On modules available.	508.00	81.00	27.00	616.00
DW PSERV	<b>DocuWare Professional Server</b>  Flexible Server for Mid-Sized Organizations with one server license each for Frontend Services and Backend Services, usable on up to 2 physical servers. Unlimited File Cabinet Size. Load balancing supported if PROFESSIONAL Server license is purchased multiple times.	6,812.00	1,092.00	273.00	8,177.00
DW ESERV	<b>DocuWare Enterprise Server</b>  Scalable Server for large organizations with two server licenses each for Frontend services and Backend services, usable on up to four physical servers. Encryption of document files. Attaching of 3rd party storage solutions. Supports unlimited number or logical organizations within the DocuWare system. Each Organization requires separate Add-On Modules and Client Licenses. Please note usage requirements as defined on the "DocuWare Price List" Tab.	19,501.00	3,120.00	780.00	23,401.00

**DocuWare Client Licenses**

DW NCL 1	<b>1-9 DocuWare Named Client Licenses</b>  User License for the use of DocuWare Client and Server software as well as Additional Modules licensed for the respective end-user organization. The price depends on the total number of licenses purchased by an end-user organization. Four (4) Named Client licenses can be converted to one (1) Concurrent license. A license must be purchased per used Web server.	565.00	101.40	41.40	707.80
DW NCL 10	<b>10-19 DocuWare Named Client Licenses</b>	546.00	99.00	37.80	682.80
DW NCL 20	<b>20-39 DocuWare Named Client Licenses</b>	517.00	96.00	33.00	646.00
DW NCL 40	<b>40-59 DocuWare Named Client Licenses</b>	506.00	93.00	30.00	629.00
DW NCL 60	<b>60-99 DocuWare Named Client Licenses</b>	486.00	90.00	25.80	601.80
DW NCL 100	<b>100-139 DocuWare Named Client Licenses</b>	440.00	87.00	22.20	549.20
DW NCL 140	<b>140-199 DocuWare Named Client Licenses</b>	388.00	84.00	18.60	490.60
DW NCL 200	<b>200-299 DocuWare Named Client Licenses</b>	346.00	81.00	15.60	442.60
DW NCL 300	<b>300+ DocuWare Named Client Licenses</b>	326.00	78.00	12.60	416.60
DW NCL CC	<b>Corporate Contract DocuWare Named Client License</b>	326.00	78.00	12.60	416.60
DW NCL RO	<b>DocuWare Web Client ReadOnly</b>  Unlimited Client licenses for read-only access to DocuWare file cabinets. File cabinet access not possible via: *DocuWare App (DocuWare Mobile) *DocuWare Quick Search from Outlook (Connect to Outlook) A license must be purchased per used Web server.	18,028.00	3,603.00	906.00	22,537.00

**DocuWare Add-On Modules for Web Client (Professional or Enterprise Only)**

DocuWare Add-On Modules are only available for systems with DocuWare Professional or DocuWare Enterprise Servers. (Please see exceptions below.)  
 For each module one add-on module license is required.

DW C2OUTL	<b>DocuWare Connect to Outlook</b>  Structured storage of email integrated in Microsoft Outlook. Access to stored mail inside Outlook's user interface. Not in combination with Web Client ReadOnly license.	2,558.00	405.00	108.00	3,071.00
DW C2MAIL	<b>DocuWare Connect to Mail</b>  Automated storing of emails with index enhancement from email headers. Supported Email Systems: Microsoft Exchange, Google Mail.	2,558.00	405.00	108.00	3,071.00
DW IMP	<b>DocuWare Import</b>  Automated Import of files to DocuWare baskets and file cabinets. Supports network scanners and digital copiers. Also available for DocuWare BUSINESS.	2,558.00	405.00	108.00	3,071.00
DW BCF	<b>DocuWare Barcode &amp; Forms</b>  Detection of barcodes and text on documents for automating further processes such as page separation and indexing.	5,106.00	807.60	203.40	6,117.00
DW Forms	<b>DocuWare Forms</b>  Using Forms with DocuWare: Creating, filing and automatic archiving. Form entries can be used as index values and can be automatically inserted in existing forms. Unlimited access to forms from both users with and without DocuWare Client licenses, which means also public and anonymous use of forms.	12,698.00	2,025.00	513.00	15,236.00
DW WFMGR	<b>DocuWare Workflow Manager</b>  Structured workflows with out-of-office and escalation management. Definition in graphical workflow designer.	12,698.00	2,025.00	513.00	15,236.00
DW TMGR	<b>DocuWare Task Manager</b>  Controlling of document workflow processes through Task Lists in Web Client. Email Notification for new documents or changed index values.	5,106.00	807.60	203.40	6,117.00
DW EXP	<b>DocuWare Export</b>  Export of document index data for transfer to third-party applications, especially for integration of ERP and accounting systems.	5,106.00	807.60	203.40	6,117.00
DW AIX2	<b>DocuWare AutoIndex</b>  Automatic assignment of external database information to pre-indexed documents in DocuWare file cabinets.	3,328.00	525.00	138.00	3,991.00

DW SC	<b>DocuWare Smart Connect</b> Fully automated retrieval and indexing of documents from third-party applications. By clicking a button, the document is displayed immediately on screen. <b>Also available for DocuWare BUSINESS.</b>	2,558.00	405.00	108.00	3,071.00
DW C2TEAMS	<b>DocuWare Connect to Teams</b> Sharing archived documents via link in Microsoft Teams and storing documents from Teams in DocuWare via DocuWare App within Teams. DocuWare system needs to be accessible from the internet and at least on version 7.8.	5,106.00	807.60	203.40	6,117.00
DW MOBIP	<b>DocuWare Mobile</b> Document retrieval and display, task list and stamps for document approval on mobile devices with iOS, Android operating systems. Where additional apps are required they can be downloaded for free from the respective stores. The license is required for document upload into DocuWare with PaperScan. Not in combination with Web Client ReadOnly license.	1,570.00	255.00	69.00	1,894.00
DW Intell	<b>DocuWare Intelligent Indexing</b> Intelligent indexing for an unlimited number of documents. For installation and use in a local DocuWare system.	12,698.00	2,025.00	513.00	15,236.00

#### DocuWare Add-On Modules for Applications

DW C2SAP 2	<b>DocuWare Connect to SAP Version 2</b> Enables the connection of DocuWare to an SAP ECC 6.0 or S/4HANA system for archiving documents and data via the SAP ArchiveLink interface. Please note: <ul style="list-style-type: none"> <li>Connect to SAP Version 2 has to be installed locally at the customer's site</li> <li>The installation has to be done by DocuWare Professional Services and will be charged separately</li> <li>Connecting DocuWare to SAP S/4HANA is not possible if SAP S/4HANA is used in the SAP public cloud</li> <li>As many Named Client licenses are required as SAP users have access to DocuWare file cabinets. <b>To access DocuWare, the connector requires a separate DocuWare Client License.</b></li> <li>The license is IP-bound and valid for a three-level SAP ERP system for any number of clients.</li> </ul>	18,179.00	2,184.00	912.00	21,275.00
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#### DocuWare Reinstatement of Cancelled Maintenance and Support Subscriptions (ADP Purchase Discount DOES NOT APPLY to this pricing category.)

DW REINST	<b>Reinstatement Fee</b> Reinstatement of cancelled Maintenance and Support is subject to a reinstatement fee of 20% of the Maintenance and Support Subscription prices.	20%			
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#### DocuWare Update and Upgrade Fees

DW UPG	<b>Example: Upgrade to DocuWare Version 7.8</b> From DocuWare Version 7.7 From DocuWare Version 7.6 From DocuWare Version 7.5 From DocuWare Version 7.4	20% of the DocuWare System 40% of the DocuWare System 60% of the DocuWare System Not available			
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#### DocuWare Maintenance & Support Subscription for Products no longer Sold but Actively Supported

The following DocuWare products cannot be ordered for new or existing accounts but are actively supported by DocuWare.

Item No.	Description	Maintenance	Support	Retail Price	
				Year	Year
DW AI3	DocuWare ACTIVE IMPORT 3	808.00	200.00	1,008.00	
DW C2N2	DocuWare Connect to Notes	1,933.00	488.00	2,421.00	
DW CF	DocuWare CONTENT-FOLDER	808.00	200.00	1,008.00	
DW CFTM	DocuWare CF/TMGR Bundle	1,638.00	405.00	2,043.00	
DW CR 999	DocuWare COLD/READ	1,091.00	271.00	1,362.00	
DW 1000+	DocuWare COLD/READ	1,091.00	271.00	1,362.00	
DW INT3	DocuWare INTERNET-SERVER 3	1,933.00	488.00	2,421.00	
DW LINK2	DocuWare LINK2	390.00	99.00	489.00	
DW REC2	DocuWare RECOGNITION 2	811.00	206.00	1,017.00	
DW CL 1	1-4 DocuWare Client Licenses	187.00	56.00	243.00	
DW CL 5	5-9 DocuWare Client Licenses	184.00	53.00	237.00	
DW CL 10	10-19 DocuWare Client Licenses	176.00	52.00	228.00	
DW CL 20	20-29 DocuWare Client Licenses	173.00	46.00	219.00	
DW CL 30	30-49 DocuWare Client Licenses	162.00	45.00	207.00	
DW CL 50	50-69 DocuWare Client Licenses	149.00	40.00	189.00	
DW CL 70	70-99 DocuWare Client Licenses	134.00	37.00	171.00	
DW CL 100	100-149 DocuWare Client Licenses	122.00	34.00	156.00	
DW CL 150	150+ DocuWare Client Licenses	109.00	32.00	141.00	
DW CL CC	Corporate Contract DocuWare Client Licenses	109.00	32.00	141.00	
DW CL site	DocuWare Client Site License	9,544.00	2,390.00	11,934.00	
DW CL serv WRO	DocuWare Web Client ReadOnly	2,028.00	513.00	2,541.00	



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**Electronic signatures with DocuWare**

Licenses to connect external signature service providers to DocuWare and apply electronic signatures to documents in the DocuWare workflow. More information in the White Paper Electronic Signatures with DocuWare:

<https://go.docuware.com/WPESignatures-EN>

Item No.	Description	Software	Maintenance	Support	Retail Price 1st Year
DW ESI	<b>Electronic Signature Integration</b> Cloud service that provides an integration with 3rd party signature providers. The service can be integrated with DocuWare Workflow and provides the ability to send a document in a workflow to a 3rd party provider for signature. When the user signs, an electronic signature certificate is added to the document and the document is updated in the file cabinet. Currently support 3rd party service: Validated ID ( <a href="http://www.validatedid.com">www.validatedid.com</a> ) DocuSign ( <a href="http://www.docusign.com">www.docusign.com</a> ) Please note: <ul style="list-style-type: none"> <li>The signature certificate has to be purchased separately.</li> <li>To access DocuWare, the Service requires a separate DocuWare Client License.</li> <li>A Workflow Manager license and a valid maintenance and support are required</li> </ul>	2,558.00	405.00	105.00	3,068.00

**Validated ID Signature Packages**

Packages with signatures that can be used in conjunction with Electronic Signature Integration with ValidatedID as the signature provider. The supported signature types are "Remote", "Centralized" and "Biometric". "Qualified Biometric" is not supported. For the signature type "Centralized" the customer must have a software certificate. The customer can purchase the software certificate directly from ValidatedID or another software certificate vendor. The package is valid for 1 year and automatically renews with new volume for another 12 months, if not cancelled 30 days before expiration. Unused signatures will expire. **Fixed ADP Discount is at 30%. This will not be considered for total ADP Turnover.**

Item No.	Description	ADP Price	Retail Price
DW VSP 1000	<b>ValidatedID Signature Package 1000</b> Package with 1000 signatures	742.00	1,060.00
DW VSP 5000	<b>ValidatedID Signature Package 5000</b> Package with 5000 signatures	2,755.00	3,936.00
DW VSP B2	<b>ValidatedID Biometric Signature Package 2</b> Package for unlimited number of signatures from "Biometric" type for use on two specific devices	1,080.00	1,542.00
DW VSP B6	<b>ValidatedID Biometric Signature Package 6</b> Package for unlimited number of signatures from "Biometric" type for use on six specific devices	2,745.00	3,924.00

**Add-on Modules for Connect to SAP Version 2 (Fixed ADP discount of 30% this category.)**

Enhancement to DocuWare Connect to SAP Version 2 through modules by Varelmann Beratungsgesellschaft bbH. Order and sale of the following modules can only be purchased with a DocuWare system and existing DocuWare Connect to SAP Version 2. Installation through DocuWare Professional Services only. These modules are 3rd party products, therefore, the revenue from the sale is not relevant in calculating the annual ADP discount percentage.

Item No.	Description	Software	Maintenance	Support	Retail Price 1st Year
DW C2SAP DI	<b>Document Indexing</b> Index and master data download for indexing documents in DocuWare with data from SAP.	12,336.00	1,482.00	624.00	14,442.00
DW C2SAP DL	<b>Document Link</b> For linking documents in DocuWare with SAP business objects, without barcodes and including the possibility to start workflows.	6,865.00	831.00	339.00	8,035.00
DW C2SAP DV	<b>Document Viewer</b> For displaying archived documents from SAP in the DocuWare Viewer.	3,354.00	399.00	171.00	3,924.00

<b>DW C2SAP AT</b>	<b>Archive Transfer</b>	<b>18,171.00</b>	<b>2,181.00</b>	<b>912.00</b>	<b>21,264.00</b>
	For copying or moving documents from one file cabinet to another via the standard functions of the ArchiveLink.				
<b>DW C2SAP IC</b>	<b>Integrity Control</b>	<b>6,865.00</b>	<b>833.00</b>	<b>337.00</b>	<b>8,035.00</b>
	To check whether all documents that should be stored out of SAP were also stored.				
<b>DW C2SAP SI</b>	<b>Simple Invoice</b>	<b>9,612.00</b>	<b>1,170.00</b>	<b>474.00</b>	<b>11,256.00</b>
	For the simple transfer of invoice data from DocuWare to SAP. Transactions FB01, FB60, FB70, MIR7 and MIRO are supported. The solution is based on batch input technology and requires the use of the SAP GUI. In addition, the Document Link module must be in place.				

### DocuWare Add-on Modules for Windows Client

DocuWare Windows Client and the associated additional modules are no longer available from DocuWare Version 6.8 and on.

Together with Windows Client the GAPI, JAPI, Web-Services and Toolkit interface aren't available any longer. They will all be replaced by the REST interface – "DocuWare Platform Services" and DocuWare URL integration.

### StapleWare Products (ADP Purchase Price APPLIES to this category.)

Item No.	Description	Software	Maintenance	Support	Retail Price
					1st Year
DWH DS SPS	DocuScripts Single Pharmacy Server	20,280.00		4,056.00	24,336.00
DWH EPS	DocuScripts Enterprise Pharmacy Server	51,667.00		10,332.00	61,999.00
DWH DS CL	DocuScripts Client License	2,246.00		450.00	2,696.00
DWH DS CL SITE	DocuScripts Client SITE License	56,155.00		11,220.00	67,375.00
DWH DS CL WEB	DocuScripts Web Client Read-Only License	11,232.00		2,247.00	13,479.00
DWH DS PH CL WEB	DocuScripts Pharmacy Web Client License	2,246.00		450.00	2,696.00
DWH DS PH CL WEB SITE	DocuScripts Pharmacy Web Client 50 User LicenseLicense	56,155.00		11,232.00	67,387.00
DWH DS CL IMP	DocuScripts Import Service Agent License	2,746.00		549.00	3,295.00
DWH CPOE	DocuScripts CPOE Connection License	11,232.00		2,247.00	13,479.00
DWH REP	DocuScripts Reporting Module License	9,880.00		1,974.00	11,854.00
DWH DM	Deficiency Manager	2,746.00		549.00	3,295.00
DWH PS	Process Server	3,110.00		621.00	3,731.00
DWH ST	Stapler	2,746.00		549.00	3,295.00
DWH RC	Remote Capture	1,997.00		399.00	2,396.00
DWH TI	Document Tray Import	2,746.00		549.00	3,295.00
DWH NM	Notification Management	2,746.00		549.00	3,295.00
DWH WCI	Web Client Integration	1,997.00		399.00	2,396.00
DWH CLASS	Classification	4,992.00		999.00	5,991.00
DWH MSGP	DocuWare Integration for Dynamics/GP Connect	2,746.00		549.00	3,295.00
DWH ROFI	Release of Information Director	2,746.00		549.00	3,295.00
DWH DL	DocuLink	1,997.00		399.00	2,396.00
DWH DC	Double Check	1,997.00		399.00	2,396.00
DWH Audit	Stapleware Audit	5,200.00		1,041.00	6,241.00

### What is StapleWare Audit?

This suite of software products enhances the functionality of the DocuWare Integrated Document Management system. StapleWare Audit creates a report of user access to DocuWare resources. File Cabinet Profiles, Dialogs, Roles, Groups, and Stamps are a few of the resources included in the report. The reports are an efficient way to accurately inform auditors of user rights and roles within the DocuWare system. StapleWare Audit runs manually and is configured once per run through a Windows desktop application.



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**DocuWare Professional Services**

DocuWare will provide consulting services for designing, implementing and training of DocuWare document management systems. Traveling will occur after mutual agreement and receipt of Purchase Order. Incurred travel expenses for each DocuWare employee invoiced in addition to the professional services fees.

**DocuWare Solution Specialist**

Project Coordination, Configuration Development, Installation, Special Adaptions, and Training. Minimum project time: 0.5 days or 4 hours.

**DocuWare Professional Services Price List (ADP Purchase Discount DOES NOT APPLY to below pricing categories)**

Item No.	Description	ADP Price	Retail Price
DW-Cons-D	Daily rate DocuWare Solution Specialist	1,600.00	1,770.00
DW-Cons-HD	Half day rate DocuWare Solution Specialist	800.00	885.00
DW-Cons-H	Hourly rate DocuWare Solution Consultant	200.00	221.25
DW3PART-D	3rd Party Professional Services (Variable amount-no discount)	Upon request	Upon Request
DW-SOL01	Customization Support Range 1 (\$1-\$5,000)	500.00	
DW-SOL05	Customization Support Range 1 (\$5,001-\$10,000)	1,500.00	
DW-SOL10	Customization Support Range 1 (\$10,001-\$25,000)	3,500.00	
DW-SOL25	Customization Support Range 1 (\$25,001-\$40,000)	6,550.00	
DW-SOL40	Customization Support Range 1 (\$40,001-\$55,000)	9,500.00	
DW-SOL55	Customization Support Range 1 (\$55,001-\$70,000)	12,550.00	
DW-SOL70	Customization Support Range 1 (\$70,001-\$90,000)	16,000.00	
DW-SOL100	Customization Support Range 1 (\$90,001-\$200,000)	30,000.00	
DW-SOL200	Customization Support Range 1 (\$200,001-\$300,000)	50,000.00	
DW-SOL300	Customization Support Range 1 (>\$300,000)	70,000.00	

**DocuWare Training-Center**

Trainings and certifications for users, system administrators and resellers. For detailed information about content and dates please consult our Web-Site. For Partners we provide a detailed brochure on qualification and certification.

## DocuWare Training Center Price List

Item No.	Description	ADP Price	Retail Price
DW CAT	<b>Customer Administration Training</b> 3 full days training course in New Windsor, NY.	2,400.00	3,000.00

Training-Center Cancellation Policies-Effective 1/1/2021		ADP Price	Retail Price
<b>Cancellation policy for basic and recertification trainings</b>			
<b>TC Canc ADP</b>	<b>Late cancellation ADP training</b>	1,400.00	N/A
<p>As an employee of an authorised DocuWare partner, there is no training fee, this is included in the ADP Startup Package (for Basic Training) or ADP Support (for Recertification Training). However, if a confirmed participant cancels less than ten days before the start of the course, we will charge this late cancellation fee if no replacement participant from the ADP company is registered.</p>			
<b>TC NoShow ADP</b>	<b>Non-attendance at confirmed ADP training</b>	2,800.00	N/A
<p>For no-shows without cancellation, we charge this no-show fee.</p>			
<b>Cancellation policy SDK trainings for ADPs</b>			
<b>TC Canc SDK ADP</b>	<b>Late cancellation ADP SDK training</b>	700.00	N/A
<p>If a cancellation for a confirmed participant is received less than ten days prior to the first training day, we will charge this late cancellation fee if no replacement participant from the ADP company is registered.</p>			
<b>TC NoShow SDK ADP</b>	<b>Non-attendance at confirmed ADP SDK training</b>	1,400.00	N/A
<p>For no-shows without cancellation, we charge this no-show fee.</p>			
<b>Cancellation policy trainings for customers</b>			
<b>TC Canc Cust</b>	<b>Late cancellation customer training</b>	840.00	1,050.00
<p>If a cancellation for a confirmed participant of a customer training is received less than ten days prior to the first training day, we will charge a late cancellation fee if no replacement participant from the customer company is registered.</p>			
<b>TC NoShow Cust</b>	<b>Non-attendance at confirmed customer training</b>	1,680.00	2,100.00
<p>For no-shows without cancellation, we charge this no-show fee.</p>			



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## **DocuWare Side-grades**

The purchase of a Sidegrade is only possible for products with current Maintenance- and Support Subscription. After purchase of a Sidegrade the Subscription will be adjusted to the Subscription costs of the new product.

### **DocuWare Side-Grades Price List (ADP Purchase Price APPLIES to this section)**

<b>Item No.</b>	<b>Description</b>	<b>Software</b>
<b>DW Side-PRO-ENT</b>	Side-Grade Professional > Enterprise Server	<b>13,970.00</b>
<b>DW Side-IS-WCRO</b>	Side-Grade Internet Server > Web Client Read Only	Free
<b>DW Side CF-TMGR</b>	Side-Grade Content Folder > Task Manager	Free
<b>DW Side LINK2-SC</b>	Side-Grade Link 2 > Smart Connect	Free
<b>DW Side-AI-DWIAIX</b>	Side-Grade Active Import > DocuWare Import+Autoindex	Free
<b>DW Side-AI-DWIC2O</b>	Side-Grade Active Import > DocuWare Import+Connect to Outlook	Free
<b>DW Side-AI-DWIC2M</b>	Side-Grade Active Import > DocuWare Import+Connect to Mail	Free
<b>DW Side-AI-DWI</b>	Side-Grade Active Import > DocuWare Import	Free
<b>DW Side-REC-BCF</b>	Side-Grade Recognition > Barcode & Forms	Free
<b>DW Side-REC-DWIBCF</b>	Side-Grade Recognition > DocuWare Import+Barcode & Forms	Free
<b>DW Side-DET-EXP</b>	Side-Grade Data Export Tool > DocuWare Export	Free





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**DocuWare Partner Program**

To become an Authorized DocuWare Partner (ADP), the ADP Agreement must be signed and in DocuWare’s possession, and the Partner Startup Package Fee and Partner Annual Support Fee must be paid in accordance with DocuWare Corporation’s General Business Terms as detailed in the ADP Agreement.

**DocuWare Partner Program Price List (ADP Purchase Discount DOES NOT APPLY to below pricing categories.)**

Item No.	Description	ADP Price	Retail Price
<b>TC Startup</b>	<b>ADP Startup Package</b>	<b>6,275.00</b>	<b>N/A</b>
	The ADP Startup Package includes either DocuWare Cloud 15 or DocuWare software for on-premises solutions including: DocuWare PROFESSIONAL Server with 40 Named Client Licenses, the Web Client ReadOnly Server License, and all currently offered DocuWare modules, as well as access to our Developer Network for use with the DocuWare SDK. Intelligent Indexing Professional* is provided for both options. The software is provided for in-house installation and demonstration purposes only. The software provided in the ADP Startup Package cannot be resold. In the event the ADP is no longer authorized to sell DocuWare, all software included in the ADP Startup Package must be returned to DocuWare. ADPs are required to be trained and certified within 6 months of signing the ADP Agreement. Certifications must be renewed annually thereafter. The ADP Startup Package fee allows training of up to four ADP employees, in as many scheduled courses as needed during the period of the ADP relationship. Certain prerequisites apply and class sizes are limited. Please schedule training in advance.		
<b>DW ADP SUP</b>	<b>ADP Startup Package Annual Support</b>	<b>3,245.00</b>	<b>N/A</b>
	ADP Support includes updates and upgrades, unlimited telephone and on-line support, and annual continuing education with eLearning and classroom training. Partner Support must be renewed annually for the lifetime of the ADP relationship.		
<b>DW CLD Part</b>	<b>Cloud Partner Fee</b>	<b>2,060.00</b>	<b>N/A</b>
	The Cloud Partner Fee includes training measures to obtain the DocuWare Cloud Partner qualification and further education for up to 2 employees. In addition, a cloud system for in-house use and demonstration purposes is included. The Cloud Partner Fee is calculated annually during the term of the Cloud Partner Agreement.		



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**DocuWare MS SQL Database Server**

DocuWare recommends the use of Microsoft SQL-Server as Database system for Systems with more than 1 Million documents (without fulltext index) or with more the 200.000 document pages (with fulltext index). Thus optimal performance and maintainability can be achieved. For MS SQL Server special purchase conditions apply. They are not considered in the sales volume calculation as outlined in the Partner Agreement. There are no Maintenance and Support Subscriptions available. Please check the new licensing conditions for MS-SQL Server 2019 / MS SQL Server 2022 at Microsoft SQL-Server homepage!

<https://www.microsoft.com/en-us/sql-server/sql-server-2019>  
<https://www.microsoft.com/en-us/sql-server/sql-server-2022>

**DocuWare MS SQL Database Server Price List (ADP Purchase Discount DOES NOT APPLY to below pricing categories.)**

Item No.	Description	ADP Price	Retail Price
MSSQL 19 Runt	<b>MS SQL 2019 Runtime for DocuWare Client</b> Microsoft SQL-Server Standard Edition Runtime Client License, incl. Server License. For use of MS-SQL-Server 2019 exclusively with DocuWare Software. One license per registered DocuWare User required (no Concurrent Usage possible).	142.50	190.00
MSSQL19 Core	<b>MS SQL 2019 Runtime for DocuWare 2-Core</b> Microsoft SQL-Server Standard Edition 2-core License. MS-SQL-Server 2019 for general usage, not limited to usage with DocuWare Software. One license per 2 cores. For unlimited number of DocuWare-Users, no additional SQL-Server Client Licenses required. Please note that at least 4 cores have to be licensed.	4,041.00	5,388.00
MSSQL 22 Runt	<b>MS SQL 2022 Runtime for DocuWare Client</b> Microsoft SQL-Server Standard Edition Runtime Client License, incl. Server License. For use of MS-SQL-Server 2022 exclusively with DocuWare Software (at least DocuWare version 7.8). One license per registered DocuWare User required (no Concurrent Usage possible).	142.50	190.00
MSSQL22 Core	<b>MS SQL 2022 Runtime for DocuWare 2-Core</b> Microsoft SQL-Server Standard Edition 2-core License. MS-SQL-Server 2022 for general usage, not limited to usage with DocuWare Software, but at least DocuWare version 7.8 required. One license per 2 cores. For unlimited number of DocuWare-Users, no additional SQL-Server Client Licenses required. Please note that at least 4 cores have to be licensed.	4,243.00	5,657.00



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### DocuWare Other Items Price List

Item No.	Description	ADP Price	Retail Price
DW SDK SUP	<b>DocuWare SDK Support</b>	N/A	1,520.00
	DocuWare SDK allows integrating third-party applications seamlessly into DocuWare. This price covers technical support and must be paid annually. <b>ADP Purchase Discount DOES APPLY to above pricing category.</b>		
DW Escr	<b>Software Escrow</b>	161.00/Yr	N/A
	<u>Access rights to source code in the event that DocuWare defaults on escrow agreement. Can be purchased directly by end user from Guard-IT: <a href="http://www.guard-it.com">www.guard-it.com</a></u>  <u>Beneficiary form: <a href="https://www.guard-it.com/client-tools/add-a-beneficiary">https://www.guard-it.com/client-tools/add-a-beneficiary</a></u> <b>ADP Purchase Discount DOES NOT APPLY to above pricing categories.</b>		