
Schedule 833 GSA Disaster Relief Program

UPDATE: MARCH 16, 2020 - In response to the ongoing COVID-19 situation, the Materials Management Office has approved use of any GSA Disaster Relief and Recovery Schedule provided the good or service is not already available on State Term Contract. The schedules are to be used only in response to the declared disaster in order to facilitate recovery efforts.

Background

Section 833 of the John Warner National Defense Authorization Act for fiscal year 2007 (Public Law 109-364) amended 40 U.S.C. 502 to authorize the Administrator of General Services to provide for the use of [Federal Supply Schedules](#) by state and local governments for the purchase of products and services to be used to facilitate recovery from major disasters, terrorism, or nuclear, biological, chemical, or radiological attacks. Disaster Recovery Purchasing was effective upon publication of the interim rule in the Federal Register on February 1, 2007.


In order to use GSA Disaster Relief and Recovery Schedules made available to the State, the Board granted an exemption to the procurement code. This states the conditions under which the State may purchase qualifying supplies and services from GSA Contracts:

“Pursuant to Section 11-35-710, the Board grants all governmental bodies an exemption to acquire any supplies and services through appropriate Federal Supply Schedule (FSS) contracts, if ***(1) the products and services are not available through an existing state term contract [Section 11-35-310(35)], (2) the acquisition complies with federal law, including 48 C.F.R. Subpart 538.71 and 40 U.S.C. § 502, (3) the FSS Contract to be used has been approved and made available by the Materials Management Office, and (4) the products and services are to be used to facilitate recovery from either (a) a major disaster declared by the President under 42 U.S.C 5121 et seq., or (b) a terrorism, or nuclear, biological, chemical, or radiological attack publicly declared by the Governor.*** Products and services are used to facilitate recovery if they are necessary for and directly related to an urgent effort to return to conditions similar to those existing prior to the disaster or attack. The materials Management Office shall maintain a list of the approved FSS contracts. All such purchases must be reported to MMO quarterly in the same manner sole source and emergency procurements are reported. MMO may cancel a governmental body’s authority to use this exemption.

Purchases allowed under this exemption shall not be made in advance of the disaster or attack except in limited circumstances and only if the purchase is (1) made through the Materials Management Office, and (2) for a governmental body identified in the State Emergency Operations Plan as one that provides Emergency Support Functions, and (3) ***approved in advance by both the Director of the S.C. Emergency Management Division or his designee and the Materials Management Officer or his designee***” (italics added for emphasis.)

GSA Disaster Relief and Recovery Schedules **cannot** be used in any circumstances other than those listed above.

Procedure for Using GSA Contracts

- Step 1.** Before using a GSA contract, make sure that the supplies and/or services required are not available from a State Term Contract, or that the State Term Contractor does not have adequate supplies available to fulfill the order. **STATE CONTRACTS ALWAYS TAKE PRECEDENT OVER GSA CONTRACTS.**
- Step 2.** If there is no State Contract for the supplies and/or services required, select from the categories below to find a GSA contractor that can meet your needs.
- Step 3.** Even in the event of an emergency, to ensure that FEMA will reimburse the State for expenditures and to meet the GSA [ordering requirements](#) quotes must be sought from three (3) sources. While it is preferable that quotes be sought from the GSA contractors listed below, if it is not possible to do so, then additional quotes can be sought from any GSA contractor who has agreed be part of the GSA Disaster Recovery Program (contractors are identified by a  symbol.) Quotes can be obtained by contacting contractors or reviewing their price lists online at the GSA Disaster Relief [E Library](#). Each of the contracts listed below contains a matrix of SIN numbers (special identification numbers) that are assigned by the GSA to each category of items sold by that contractor. If you click on the number of the items you are interested in, a list of all other GSA contractors who sell the items will appear.
- Step 4.** After receiving quotes (including delivery times) select the vendor that best suites the needs of the requirement. The GSA does not require that the lowest bid be used, issues such as delivery time, etc. should also be taken into consideration. Records should be kept of vendor's quotes as well as the reasons for selecting the chosen vendor.
- Step 5.** Place order with Vendor. All GSA vendors are required to accept P-Cards for orders up to \$3,000 however; most contractors will accept them for any and all orders. Be aware that most vendors have a minimum order (either dollar amount or unit amount.) The contracts also list a maximum order amount. For orders above this amount, contractors will usually offer lower prices than their standard GSA prices.

NOTE: While it is preferable that the categories listed below are used, in the case of a qualifying emergency, supplies and services may be purchased from any GSA contract holder who has agreed to be a part of the GSA Disaster Relief Program.

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- 23V [VEHICULAR MULTIPLE AWARD SCHEDULE \(VMAS\)](#)
- 51V [HARDWARE SUPER STORE](#)
- 56 [BUILDINGS AND BUILDING MATERIALS/INDUSTRIAL SERVICES AND SUPPLIES](#)
- 73 [FOOD SERVICE, HOSPITALITY, CLEANING EQUIPMENT AND SUPPLIES, CHEMICALS AND SERVICES](#)
- 84 [TOTAL SOLUTIONS FOR LAW ENFORCEMENT, SECURITY, FACILITIES MANAGEMENT, FIRE, RESCUE, CLOTHING, MARINE CRAFT AND EMERGENCY/DISASTER RESPONSE](#)
- 621 I [PROFESSIONAL AND ALLIED HEALTHCARE STAFFING SERVICES](#)
- 874V [LOGISTICS WORLDWIDE – BASE CAMPS \(TURNKEY, SERVICES, ACCESSORIES\)](#)

[*All Federal Disaster Relief & Recovery Schedules*](#)