

CONTRACTS FOR OFFICE SUPPLIES & COPY PAPER

Solicitation [5400017374](#)

STATEWIDE

CONTRACT PERIOD: 10/16/2019 – 04/28/2024

VENDOR: STAPLES BUSINESS ADVANTAGE
300 ARBOR LAKE DR
COLUMBIA, SC 29223

CONTACT PERSON: PAM RICHMOND

TELEPHONE NUMBER: (919) 608-7576

EMAIL ADDRESS: pam.richmond@staples.com

FACSIMILE NUMBER N/A

VENDOR NUMBER: 7000122678

CONTRACT NO.: [4400022013](#)

CONTRACT DETAILS: Please review Market Basket for pricing:

➤ [Office Supplies](#)

Office Supply Catalog Discount:

Product Category	Discount Off List Price (%)
Adhesives	65.00%
Art, Drafting, and School Supplies	65.00%
Binders & Binding Accessories	65.00%
Calendars / Dated Goods	65.00%
Filing and Record Storage	70.00%
Forms, Banking, and Sign Supplies	65.00%
IT Peripherals	62.00%
Labels and Mailing Supplies	65.00%
Office / Desk Accessories	70.00%
Pens, Pencils, Markers, and Correction	65.00%
Specialty Paper	71.00%
Storage, Organization, and Office Equipment	65.00%

*****Temporary delivery changes approved due to COVID-19 – see information at this link: [Temporary Delivery Changes](#)*****

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REGIONS I, II, III

CONTRACT PERIOD: 10/16/2019 – 04/28/2024

VENDOR: FORMS & SUPPLY INC
99 VANTAGE POINT ROAD
WEST COLUMBIA, SC 29172

CONTACT PERSON: LARRY ABRAMS

TELEPHONE NUMBER: (803) 794-6759 ext. 203

FACSIMILE NUMBER (803) 794-1089

VENDOR NUMBER: 7000042653

CONTRACT NO.: [4400022014](#)

CONTRACT DETAILS: Please review Market Baskets for Pricing:

➤ [Office Supplies](#)

Office Supply Catalog Discount:

Product Category	Discount Off List Price (%)
Adhesives	65.00%
Art, Drafting, and School Supplies	60.00%
Binders & Binding Accessories	60.00%
Calendars / Dated Goods	55.00%
Filing and Record Storage	40.00%
Forms, Banking, and Sign Supplies	60.00%
IT Peripherals	40.00%
Labels and Mailing Supplies	55.00%
Office / Desk Accessories	55.00%
Pens, Pencils, Markers, and Correction	50.00%
Specialty Paper	70.00%
Storage, Organization, and Office Equipment	45.00%