



BUSINESS PROPOSAL

June 1, 2022 | RFP# 5400022956

A Proposal for the Adjutant Generals Office – SC Emergency Management Division (EMD)

DISASTER RECOVERY CONTRACT SUPPORT



1.0 BIDDING SCHEDULE/PRICE-BUSINESS PROPOSAL

Total cost of project to include the fee for each type of professional services, all related expenses necessary to accomplish the project (see Statement of Work), and any recurring costs associated with the ongoing operation of the product. An hourly rate inclusive of all costs associated with personnel by position will be sufficient.

[08-8015-1]

Hourly rates should be submitted for the following positions for one year:

Line Number	Quantity	Unit of Measure	Unit Price	Extended Price
0001	1	Hour	\$140.00	\$ 144.20
Product Catg.: 99030 - Disaster Relief Services				
Item Description: Senior Level Program Specialist-Public Assistance				
Internal Item Number: 1				

Line Number	Quantity	Unit of Measure	Unit Price	Extended Price
0002	1	Hour	\$ 135.00	\$ 139.05
Product Catg.: 99030 - Disaster Relief Services				
Item Description: Senior Level Program Specialist-Hazard Mitigation				
Internal Item Number: 2				

Line Number	Quantity	Unit of Measure	Unit Price	Extended Price
0003	1	Hour	\$ 110.00	\$ 113.30
Product Catg.: 99030 - Disaster Relief Services				
Item Description: Program Specialist-Public Assistance				
Internal Item Number: 3				

Line Number	Quantity	Unit of Measure	Unit Price	Extended Price
0004	1	Hour	\$ 125.00	\$ 128.75
Product Catg.: 99030 - Disaster Relief Services				
Item Description: Program Specialist-Public Assistance Closeout				
Internal Item Number: 4				

Line Number	Quantity	Unit of Measure	Unit Price	Extended Price
0005	1	Hour	\$ 120.00	\$ 123.60

Product Catg.: 99030 - Disaster Relief Services
Item Description: Program Specialist-Hazard Mitigation
Internal Item Number: 5

Line Number	Quantity	Unit of Measure	Unit Price	Extended Price
0006	1	Hour	\$ 195.00	\$ 200.85
Product Catg.: 99030 - Disaster Relief Services				
Item Description: Policy Advisor-Public Assistance				
Internal Item Number: 6				

Line Number	Quantity	Unit of Measure	Unit Price	Extended Price
0007	1	Hour	\$ 105.00	\$ 108.15
Product Catg.: 99030 - Disaster Relief Services				
Item Description: Data Analyst				
Internal Item Number: 7				

Line Number	Quantity	Unit of Measure	Unit Price	Extended Price
0008	1	Hour	\$ 95.00	\$ 97.85
Product Catg.: 99030 - Disaster Relief Services				
Item Description: Administrative Support Specialist				
Internal Item Number: 8				

Line Number	Quantity	Unit of Measure	Unit Price	Extended Price
0009	1	Hour	\$ 155.00	\$ 159.65
Product Catg.: 99030 - Disaster Relief Services				
Item Description: Program Manager				
Internal Item Number: 9				

Line Number	Quantity	Unit of Measure	Unit Price	Extended Price
00010	1	Hour	\$ 135.00	\$ 139.05
Product Catg.: 99030 - Disaster Relief Services				
Item Description: Program Specialist-Individual Assistance				

Internal Item Number: 10

Line Number	Quantity	Unit of Measure	Unit Price	Extended Price
00011	1	Hour	\$ 125.00	\$ 128.75
Product Catg.: 99030 - Disaster Relief Services				
Item Description: Program Specialist-Environmental				
Internal Item Number: 11				

Line Number	Quantity	Unit of Measure	Unit Price	Extended Price
00012	1	Hour	\$ 115.00	\$ 118.45
Product Catg.: 99030 - Disaster Relief Services				
Item Description: Program Specialist – Reimbursement Request Review				
Internal Item Number: 12				

The table below shows the complete hourly rate per labor category including yearly escalation.

Line Number	Labor Category	Year 1 Hourly Rate	Year 2 Hourly Rate	Year 3 Hourly Rate	Year 4 Hourly Rate	Year 5 Hourly Rate
Line 1	Senior Level Program Specialist - Public Assistance	\$ 140.00	\$ 144.20	\$ 148.53	\$ 152.99	\$ 157.58
Line 2	Senior Level Program Specialist - Hazard Mitigation	\$ 135.00	\$ 139.05	\$ 143.22	\$ 147.52	\$ 151.95
Line 3	Program Specialist - Public Assistance	\$ 110.00	\$ 113.30	\$ 116.70	\$ 120.20	\$ 123.81
Line 4	Program Specialist - Public Assistance Closeout	\$ 125.00	\$ 128.75	\$ 132.61	\$ 136.59	\$ 140.69
Line 5	Program Specialist - Hazard Mitigation	\$ 120.00	\$ 123.60	\$ 127.31	\$ 131.13	\$ 135.06
Line 6	Policy Advisor - Public Assistance	\$ 195.00	\$ 200.85	\$ 206.88	\$ 213.09	\$ 219.48
Line 7	Data Analyst	\$ 105.00	\$ 108.15	\$ 111.39	\$ 114.73	\$ 118.17
Line 8	Administrative Support Specialist	\$ 95.00	\$ 97.85	\$ 100.79	\$ 103.81	\$ 106.92
Line 9	Program Manager	\$ 155.00	\$ 159.65	\$ 164.44	\$ 169.37	\$ 174.45
Line 10	Program Specialist - Individual Assistance	\$ 135.00	\$ 139.05	\$ 143.22	\$ 147.52	\$ 151.95
Line 11	Program Specialist - Environmental	\$ 125.00	\$ 128.75	\$ 132.61	\$ 136.59	\$ 140.69
Line 12	Program Specialist - Reimbursement Request Review	\$ 115.00	\$ 118.45	\$ 122.00	\$ 125.66	\$ 129.43

Notes:

IEM believes most of this work can be performed remotely, therefore travel expenses are not included within these rates. Should travel be necessary approval will be requested at the GSA per diem rates prevailing at the time, without any mark up. IEM is proposing a 3% annual hourly rate escalation during years 2 through 5.



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