**PUBLIC MEETING NOTICE**

**Meeting of the Request for Proposal Evaluation Committee**

Solicitation Number: 5400022555

Solicitation Description: STC – Managed Services Provider – Vendor Management System

The following meetings of the RFP Evaluation Committee for purposes of discussing and ranking proposals will be held via Teams. If you are interested in attending, please email me at [www.cnorfleet@mmo.sc.gov](http://www.cnorfleet@mmo.sc.gov) for log in information. Subject line of your email must read: 5400022555 STC Managed Services Provider – Vendor Management System Evaluation Committee Mtg. Please note that the Executive Session will not be open to the public.

**Wednesday, May 25, 2022, 9:00 a.m. – 12:00 p.m. EST**

**Thursday, May 26, 2022, 9:00 a.m. – 12:00 p.m. EST**

**Thursday, May 26, 2022, 1:00 p.m. – 4:00 p.m. EST**

Meeting will be held via web conference. If you are interested in attending, email [cnorfleet@mmo.sc.gov](mailto:cnorfleet@mmo.sc.gov) for log-in credentials.

AGENDA

Regular Session

1. Open Meeting

2. Overview of Process and Committee Responsibilities – General Instructions

3. Motion to go into Executive Session

Executive Session

4. Discussion of Proposals

5. Consensus Ranking/Scoring

6. Motion to Adjourn

Sincerely,



Carol Norfleet

Procurement Manager