**MEETING POSTINGS**

Public meetings are listed in reverse chronological order on the Procurement Services Home page under the General Information Section, “Public Meeting Notices”.

**NOTICE - Meeting of the Request for Proposal Evaluation Panel**

**ESSAM**

**Solicitation #** **5400024945**

The meeting of the RFP Evaluation Panel for the above-referenced solicitation will be held:

**December 18, 2023 10:00 AM ET**

The meeting will be held via Microsoft Teams. If you are interested in attending, please contact the Procurement Officer at [akshell@mmo.sc.gov](mailto:akshell@mmo.sc.gov) for log in information. Subject line must read: Broker for Aircraft Insurance/ RFP 5400024945– request for panel meeting Teams information.

AGENDA: (Briefing)

A. REGULAR SESSION

1. Open Meeting

2. Overview of Process

B. EXECUTIVE SESSION

1. Signing of required documents

C. CLOSE SESSION

Ashley Kennedy-Shell, CPPB

Procurement Officer