**NOTICE - Meeting of the Request for Proposal Evaluation Panel**

**Faculty Management and Reporting Software**

**RFP # 5400024961**

The meetings of the RFP Evaluation Panel for the above-referenced solicitation will be held:

**Thursday, August 17, 2023, at 1 PM**

The meetings will be held at VIRTUAL using TEAMS

AGENDA for each of three (3) demonstrations:

A. REGULAR SESSION

1. Open Meeting

2. Overview of Process

B. EXECUTIVE SESSION

1. Finalize Evaluations

 C. ADJOURN

George Rozes

Procurement Officer