**2016 Edition**

**SE-560**

**CERTIFICATE OF FINAL COMPLETION**

**AGENCY:**

**PROJECT NAME:**

**PROJECT NUMBER:**

**CONTRACTOR:**

**CONTRACTOR'S NOTIFICATION AND CERTIFICATION**

I hereby notify the A/E and the Agency that the Contract Work for the above Project is or will be fully completed on the date shown below. All items of punch-list and all items required by the Construction Documents have been completed and all Work is in conformance with the Contract Documents. The Facility is or will be ready for FINAL INSPECTION and TESTING on the date shown.

**BY:**

*(Signature of Contractor Representative)*

**PRINT NAME OF CONTRACTORS REPRESENTATIVE:**

**TITLE:**

**DATE FOR FINAL COMPLETION INSPECTION:**

**A/E CERTIFICATION AND AGENCY ACCEPTANCE OF FINAL COMPLETION**

The A/E and Agency agree that the Project is complete and the Final Inspection of the Project was acceptable. Final Completion of the Project is hereby declared to be effective on the date stated below.

**DATE FOR FINAL COMPLETION:**

**SPECIAL CONDITIONS OR STIPULATIONS CONCERNING FINAL COMPLETION:**

**THIS FORM DOES NOT CONFER PERMISSION TO OCCUPY/USE THE FACILITY**

**A/E CERTIFICATION**

**BY:**

*(Signature of A/E Representative)*

**PRINT NAME**:      

**TITLE:**      

**AGENCY ACCEPTANCE**

**BY:**

*(Signature of Agency Representative)*

**PRINT NAME**:      

**TITLE:**      

**INSTRUCTIONS TO THE AGENCY:**

1. Forward a copy of the completed SE-560 and any attachments to OSE.