**SE-790**

**NOTICE TO PROCEED – DESIGN-BUILD CONTRACT**

**AGENCY:**

**PROJECT NAME:**

**PROJECT NUMBER:**

**TO:**

***(Contractor’s Name)***

**NOTICE:** Your Contract for the subject Project has been executed by the Agency, and you are hereby given Notice To Proceed with the Work of the Project.

The Date of Commencement is fixed below and shall be used in determining the initial date for Substantial Completion and for assessing Liquidated Damages, if any, set forth in the contract documents.

Failure to commence actual physical work on this Project within fourteen (14) days from the Date of Commencement will entitle the Agency to consider you in breach of this Contract. In this event, the Agency may withdraw this Notice to Proceed and terminate the Contract in accordance with the contract documents.

**DATE OF NOTICE TO PROCEED:**

**DATE OF COMMENCEMENT:**

*(should be no less than 7 days after Date of Notice to Proceed)*

**INITIAL CONTRACT TIME:**       **days**

**INITIAL DATE FOR SUBSTANTIAL COMPLETION:**

**LIQUIDATED DAMAGES:**

Liquidated Damages will be assessed in accordance with the contract documents.

**BY:**  **DATE:**

*(Signature of Agency Representative)*

**Print Name:**       **Title:**

**INSTRUCTIONS TO THE AGENCY:**

Complete this form and send to the Contractor, with a copy sent to OSE